



Ron Sellers
District 1
Vice-Chair

Ron Hirst
District 2
Member

Daniel P. Friesen
District 3
Chair

Courthouse
206 W. 1st Avenue
Hutchinson, KS 67501

A G E N D A

Reno County Annex Conference Room 125 W. 1st Avenue, Hutchinson Tuesday, February 8, 2022, 9:00 AM

I. Call to Order

II. Pledge of Allegiance to the American Flag and Prayer

III. Welcome and Announcements by Commission Chair

III.A Recognition and Appreciation of Lisa French's service on the Reno County Planning Commission Board from 2013 - 2021

IV. Public Comment on Items not on the Agenda

Please come forward to the podium, state your name and address and limit your remarks to not more than 5 minutes per item.

V. Determine Additions or Revisions to the Agenda

VI. Consent Agenda

VI.A Vouchers (bills or payments owed by the county or related taxing units)

VI.B Change orders for #2022-64, 65, 67, 79, 80, 87, and 96

VI.C Permission to spend up to \$51,000 total, including the trade of three vehicles, to replace one vehicle for the District Attorney and one vehicle for the Appraiser

VI.D Planning Case 2020-09 - A resolution revising and updating the April, 2016 Edition of the Zoning Regulations by amending the Table of Contents, Article 15-105(14), and creating Article 23 pertaining to Commercial Wind Energy Conversion Systems

VI.E Planning Case 2021-14 - A resolution revising and updating the April, 2016 Edition of the Zoning Regulations by amending Article 1-103 pertaining to expanding the Zoning Regulations countywide as it relates to commercial wind energy conversion systems

VI.F County Appraiser Contract with Kansas Department of Revenue (PVD)

VII. Business Items

VII.A Discussion for a resolution to cancel certain county warrants

VII.B Reno County Boards/Committees and Appointment Procedure

VIII. County Administrator Report

VIII.A Monthly Department Reports

VIII.B Financial Report

IX. County Commission Report/Comments

X. Executive Session

X.A Executive Session for thirty (30) minutes regarding non-elected personnel

X.B Executive Session for fifteen (15) minutes regarding attorney-client privileges

XI. Adjournment



AGENDA ITEM

AGENDA ITEM #III.A

AGENDA DATE: February 8, 2022

PRESENTED BY: Daniel Friesen, Reno County Commission Chairperson

AGENDA TOPIC:

Recognition and Appreciation of Lisa French's service on the Reno County Planning Commission Board from 2013 - 2021

SUMMARY & BACKGROUND OF TOPIC:

Lisa French served on the Planning Commission Board from January 1, 2013 to December 31, 2021. She served as Chairwoman in 2018 and 2019; and as Vice-Chairwoman in 2020 and 2021.

Reno County, Kansas

Certificate of Appreciation

This certificate is awarded to:

Lisa French

*in recognition of 9 years of valuable service to Reno County by serving as
a member on the Reno County Planning Commission*

from

January 1, 2013 through December 31, 2021



Daniel P. Friesen, Chairperson, Reno County Board of County Commissioners

Date

Ron Sellers, Member, Reno County Board of County Commissioners

Date

Ron Hirst, Member, Reno County Board of County Commissioners

Date



AGENDA ITEM

AGENDA ITEM #VI.B

AGENDA DATE: February 8, 2022

PRESENTED BY:

AGENDA TOPIC:

Change orders for #2022-64, 65, 67, 79, 80, 87, and 96

SUMMARY & BACKGROUND OF TOPIC:

N/A

ALL OPTIONS:

Approval by the Board of Commissioners

RECOMMENDATION / REQUEST:

Commission to approve

POLICY / FISCAL IMPACT:

N/A

TAX ROLL CORRECTION - OIL
AAELT012

Tax Year:
2021

Printed by / Date Time
jenna.fager 2/1/2022 10:16:10AM

TaxPayer RSML00001
RSM LEGACY LP

201 W 5TH ST STE 1350
AUSTIN, TX 78701-3090

System Control # 2022000064
County Control # 2022000064
CAMA # 0-0-0-0-0-0-0-0
TU 253 GROVE TOWNSHIP / USD 310
Quick Ref.

Tax Year 2021

Lease # O2017002
URBAN 13-1H

Interest 0.00000000

Interest Type OR

APPRaiser SECTION (Value) Jan 19 2022 7:52AM Shayna Johnson Approved

Assessed Prior To Correction:

Assessed After Correction:

			Penalty %						
			0.00						
Value	Penalty	Total	Value	Penalty	Total	Value	Penalty	Total	Net Change
994	0	994	0	0	0	0	0	0	-994

Comment: ORR1 WAS SPLIT FROM WAVELAND INTO RSM LEGACY & SANDHILLS ROYALTY. THIS LEASE OF WAS NOT SUPPOSED TO HAVE

CLERK SECTION (Tax) Feb 1 2022 10:16AM Jenna Fager Order to Print

Tax Prior To Correction:

Tax After Correction:

Levy	148.13700	Gen Tax	147.26	Levy	148.13700	Gen Tax	0.00	Net Change	-147.26
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Comment:

TREASURER SECTION (Summary)

Net Change in Assessed Value	-994	Type of Correction	<u>Abate</u>
Applicable Mill Levy	148.13700	Correction Code	<u>CL</u>
Net Change in Total Tax Dollars	-147.26	Tax Statement #	<u>502909</u>
Refund Amount	0.00	Comments	<u>ORR1 WAS SPLIT FROM WAVELAND INTO RSM LEGACY & SANDHILLS ROYALTY. THIS LEASE OF WAS NOT SUPPOSED TO HAVE BEEN SPLIT.</u>

Comment:

By order of the Board of County Commissioners of RENO COUNTY, Kansas. _____ (Date)

Approved by Commission: _____

Attest by County Clerk: _____

TAX ROLL CORRECTION - OIL
AAELT012

Tax Year:
2021

Printed by / Date Time
jenna.fager 2/1/2022 9:43:45AM

TaxPayer SAND00254
SAND HILLS ROYALTY LP

201 W 5TH ST STE 1350
AUSTIN, TX 78701-3090

System Control # 2022000065
County Control # 2022000065
CAMA # 0-0-0-0-0-0-0-0
TU 253 GROVE TOWNSHIP / USD 310
Quick Ref.

Tax Year 2021

Lease # Q2017002
URBAN 13-1H

Interest 0.00000000

Interest Type OR

APPRaiser SECTION (Value) Jan 19 2022 7:52AM Shavna Johnson Approved

Assessed Prior To Correction:

Assessed After Correction:

Penalty %			Penalty %			
0.00			0.00			
Value	Penalty	Total	Value	Penalty	Total	Net Change
994	0	994	0	0	0	-994

Comment: ORR1 WAS SPLIT FROM WAVELAND INTO RSM LEGACY & SANDHILLS ROYALTY; THIS LEASE OF WAS NOT SUPPOSED TO HAVE

CLERK SECTION (Tax) Feb 1 2022 9:43AM Jenna Fager Order to Print

Tax Prior To Correction:

Tax After Correction:

Levy	148.13700	Gen Tax	147.26	Levy	148.13700	Gen Tax	0.00	Net Change
								-147.26

Comment:

TREASURER SECTION (Summary)

Net Change in Assessed Value	-994	Type of Correction	<u>Abate</u>
Applicable Mill Levy	148.13700	Correction Code	<u>CL</u>
Net Change in Total Tax Dollars	-147.26	Tax Statement #	<u>502913</u>
Refund Amount	0.00	Comments	<u>ORR1 WAS SPLIT FROM WAVELAND INTO RSM LEGACY & SANDHILLS ROYALTY; THIS LEASE OF WAS NOT SUPPOSED TO HAVE BEEN SPLIT.</u>

Comment:

By order of the Board of County Commissioners of RENO COUNTY, Kansas. _____, Kansas. _____
(Per K.S.A. 79-1475, 79-1701, 79-1701a, and 79-1702) (Date)

Approved by Commission: _____

Attest by County Clerk: _____

TAX ROLL CORRECTION - OIL

AAELT012

Printed by / Date Time
jenna.fager 2/1/2022 10:05:28AM

Tax Year:
2021

TaxPayer WAVE00002
WAVELAND RESOURCES PARTNERS I LP

19800 MACARTHUR BLVD
IRVINE, CA 92612-2421

System Control # 2022000067
County Control # 2022000067
CAMA # 0-0-0-0-0-0-0-0
TU 253 GROVE TOWNSHIP / USD 310
Quick Ref.

Tax Year 2021

Lease # Q2017002
URBAN 13-1H

Interest 0.00615360

Interest Type OR

APPRAISER SECTION (Value) Jan 19 2022 7:52AM Shayna Johnson Approved

Assessed Prior To Correction:

Assessed After Correction:

Penalty %			Penalty %			
0.00			0.00			
Value	Penalty	Total	Value	Penalty	Total	Net Change
0	0	0	1,988	0	1,988	1,988

Comment: ORR1 WAS SPLIT FROM WAVELAND INTO RSM LEGACY & SANDHILLS ROYALTY; THIS LEASE OF WAS NOT SUPPOSED TO HAVE

CLERK SECTION (Tax) Feb 1 2022 10:05AM Jenna Fager Order to Print

Tax Prior To Correction:

Tax After Correction:

Levy	0.00000	Gen Tax	0.00	Levy	148.13700	Gen Tax	294.50	Net Change
								294.50

Comment:

TREASURER SECTION (Summary)

Net Change in Assessed Value	1,988	Type of Correction	<u>Escape</u>
Applicable Mill Levy	148.13700	Correction Code	<u>CL</u>
Net Change in Total Tax Dollars	294.50	Tax Statement #	
Refund Amount	0.00	Comments	<u>ORR1 WAS SPLIT FROM WAVELAND INTO RSM LEGACY & SANDHILLS ROYALTY; THIS LEASE OF WAS NOT SUPPOSED TO HAVE BEEN SPLIT.</u>

Comment:

By order of the Board of County Commissioners of RENO COUNTY, Kansas. _____, (Date)

Approved by Commission: _____

Attest by County Clerk: _____

TAX ROLL CORRECTION - OIL
AAELT012

Tax Year:
2021

Printed by / Date Time
jenna.fager 2/1/2022 10:06:00AM

TaxPayer RSML00001
RSM LEGACY LP

201 W 5TH ST STE 1350
AUSTIN, TX 78701-3090

System Control # 2022000079
County Control # 2022000079
CAMA # 226-24-0-00-00-001-00-0-0
TU 253 GROVE TOWNSHIP / USD 310
Quick Ref.

Tax Year 2021

Lease # O2019002
STROBERG 24-1H

Interest 0.00000000

Interest Type OR

APPRaiser SECTION (Value) Jan 19 2022 7:56AM Shayna Johnson Approved

Assessed Prior To Correction:

Assessed After Correction:

			Penalty %						
			0.00						
Value	Penalty	Total	Value	Penalty	Total	Net Change			
577	0	577	0	0	0	-577			

Comment: ORR1 WAS SPLIT FROM WAVELAND INTO RSM LEGACY & SANDHILLS ROYALTY; THIS LEASE OF WAS NOT SUPPOSED TO HAVE

CLERK SECTION (Tax) Feb 1 2022 10:05AM Jenna Fager Order to Print

Tax Prior To Correction:

Tax After Correction:

Levy	148.13700	Gen Tax	85.48	Levy	148.13700	Gen Tax	0.00	Net Change
								-85.48

Comment:

TREASURER SECTION (Summary)

Net Change in Assessed Value	-577	Type of Correction	<u>Abate</u>
Applicable Mill Levy	148.13700	Correction Code	<u>CL</u>
Net Change in Total Tax Dollars	-85.48	Tax Statement #	<u>502910</u>
Refund Amount	0.00	Comments	<u>ORR1 WAS SPLIT FROM WAVELAND INTO RSM LEGACY & SANDHILLS ROYALTY; THIS LEASE OF WAS NOT SUPPOSED TO HAVE BEEN SPLIT.</u>

Comment:

By order of the Board of County Commissioners of RENO COUNTY, Kansas. _____ (Date)

Approved by Commission: _____

Attest by County Clerk: _____

TAX ROLL CORRECTION - OIL
AAELT012

Tax Year:
2021

Printed by / Date Time
jenna.fager 2/1/2022 10:06:24AM

TaxPayer SAND00254
SAND HILLS ROYALTY LP

201 W 5TH ST STE 1350
AUSTIN, TX 78701-3090

System Control # 2022000080
County Control # 2022000080
CAMA # 226-24-0-00-00-001-00-0-0
TU 253 GROVE TOWNSHIP / USD 310
Quick Ref.

Tax Year 2021

Lease # O2019002
STROBERG 24-1H

Interest 0.00000000

Interest Type OR

APPRaiser SECTION (Value) Jan 19 2022 7:56AM Shayna Johnson Approved

Assessed Prior To Correction:

Assessed After Correction:

Penalty %			Penalty %			
0.00			0.00			
Value	Penalty	Total	Value	Penalty	Total	Net Change
577	0	577	0	0	0	-577

Comment: ORR1 WAS SPLIT FROM WAVELAND INTO RSM LEGACY & SANDHILLS ROYALTY. THIS LEASE OF WAS NOT SUPPOSED TO HAVE

CLERK SECTION (Tax) Feb 1 2022 10:06AM Jenna Fager Order to Print

Tax Prior To Correction:

Tax After Correction:

Levy	148.13700	Gen Tax	85.48	Levy	148.13700	Gen Tax	0.00	Net Change	-85.48
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Comment:

TREASURER SECTION (Summary)

Net Change in Assessed Value	-577	Type of Correction	<u>Abate</u>
Applicable Mill Levy	148.13700	Correction Code	<u>CL</u>
Net Change in Total Tax Dollars	-85.48	Tax Statement #	<u>502914</u>
Refund Amount	0.00	Comments	<u>ORR1 WAS SPLIT FROM WAVELAND INTO RSM LEGACY & SANDHILLS ROYALTY. THIS LEASE OF WAS NOT SUPPOSED TO HAVE BEEN SPLIT.</u>

Comment:

By order of the Board of County Commissioners of RENO COUNTY, Kansas. _____ (Date)

Approved by Commission: _____

Attest by County Clerk: _____

TAX ROLL CORRECTION - OIL

AAELT012

Tax Year:
2021

Printed by / Date Time
jenna.fager 2/1/2022 10:06:49AM

TaxPayer WAVE00002
WAVELAND RESOURCES PARTNERS I LP

19800 MACARTHUR BLVD
IRVINE, CA 92612-2421

System Control # 2022000087
County Control # 2022000087
CAMA # 226-24-0-00-00-001-00-0-0
TU 253 GROVE TOWNSHIP / USD 310
Quick Ref.

Tax Year 2021

Lease # O2019002
STROBERG 24-1H

Interest 0.00625000

Interest Type OR

APPRaiser SECTION (Value) Jan 19 2022 7:56AM Shayna Johnson Approved

Assessed Prior To Correction:

Assessed After Correction:

			Penalty %						Penalty %			
			0.00						0.00			
Value	Penalty	Total	Value	Penalty	Total	Value	Penalty	Total	Net Change			
0	0	0	1,154	0	1,154				1,154			

Comment: ORR1 WAS SPLIT FROM WAVELAND INTO RSM LEGACY & SANDHILLS ROYALTY; THIS LEASE OF WAS NOT SUPPOSED TO HAVE

CLERK SECTION (Tax) Feb 1 2022 10:06AM Jenna Fager Order to Print

Tax Prior To Correction:

Tax After Correction:

Levy	0.00000	Gen Tax	0.00	Levy	148.13700	Gen Tax	170.96	Net Change	170.96
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Comment:

TREASURER SECTION (Summary)

Net Change in Assessed Value	1,154	Type of Correction	<u>Escape</u>
Applicable Mill Levy	148.13700	Correction Code	<u>CL</u>
Net Change in Total Tax Dollars	170.96	Tax Statement #	
Refund Amount	0.00	Comments	<u>ORR1 WAS SPLIT FROM WAVELAND INTO RSM LEGACY & SANDHILLS ROYALTY; THIS LEASE OF WAS NOT SUPPOSED TO HAVE BEEN SPLIT.</u>

Comment:

By order of the Board of County Commissioners of RENO COUNTY, Kansas. _____, (Date)

Approved by Commission: _____

Attest by County Clerk: _____

Tax Year: 2021

TAX ROLL CORRECTION - PERSONAL PROPERTY
AAELT013

Printed by / Date Time
jenna.fager 2/1/2022 10:16:55AM

TaxPayer ROBB00074
ROBBEN, CHAD M
7539 N 295TH ST W
MT HOPE, KS 67108-9462

System Control # 2022000096
User Control # 2022000096
Cama # 299-32-0-00-02-001-00-0-
Tax Unit 295 SUMNER TOWNSHIP / USD 267
Property Location 00000 S TITAN RD - CHENEY, KS 67025

Tax Year 2021
Doc # 200836366688
Quick Ref. R33641

APPRAISER SECTION (Value) Jan 24 2022 8:19AM Shayna Johnson Approved

Appraised Prior To Correction:

Value 1,775 Penalty % 0.00

Non-Watercraft Assessed Prior To Correction:

Value 0 Penalty 0 Total 0

Watercraft Only Assessed Prior To Correction:

89 0 89

Exempt Value: 0

Comment: SOLD 1991 LOWE BOAT VIN#OMCL322VJ192 3/10/2020. REMOVING FROM TAX ROLL FOR 2021.

Appraised After Correction:

Value 0 Penalty % 0.00

Non-Watercraft Assessed After Correction:

Value 0 Penalty 0 Total 0

Watercraft Only Assessed After To Correction:

0 0 0

Exempt Value: 0

Net Change -1,775

0

-89

0

CLERK SECTION (Tax) Feb 1 2022 10:16AM Jenna Fager Order to Pri

Tax Prior To Correction:

Levy 144.141000 Gen Tax 14.32
WC Levy 0.160807 SB41 \$ 0.00
Exempt Tax Dollars 14.32

Comment:

Tax After Correction:

Levy Gen Tax 0.00
WC Levy 0.160807 SB41 \$ 0.00
Exempt Tax Dollars 0.00

Net Change

-14.32

0.00

-14.32

TREASURER SECTION (Summary)

Net Change in Assessed Value -89
Mill Levy 144.141000
Watercraft Levy 0.160807
Net Change in Levied Tax Dollars -14.32
Net Change in Exempt Tax Dollars 0.00
Net Change in Total Tax Dollars -14.32
Refund Amount 0.00

Comment:

Type of Correction Abate
Correction Code CL
Tax Statement # 201164

Comments SOLD 1991 LOWE BOAT VIN#OMCL322VJ192 3/10/2020. REMOVING FROM TAX ROLL FOR 2021.

By order of the Board of County Commissioners (RENO COUNTY), Kansas.

(Date)

Approved by Commission:

Attest by County Clerk:



AGENDA ITEM

**AGENDA
ITEM #VI.C**

AGENDA DATE: February 8, 2022

PRESENTED BY: Kyle Berg, Automotive Director

AGENDA TOPIC:

Permission to spend up to \$51,000 total, including the trade of three vehicles, to replace one vehicle for the District Attorney and one vehicle for the Appraiser

SUMMARY & BACKGROUND OF TOPIC:

The District Attorney's investigator has a 2007 GMC Envoy with 119,718 miles and the Appraiser's office has a 2005 Envoy with 154,772 miles that are in need of cycling out of the fleet. We also have a 2006 Dodge Dakota with 100,701 miles that has already been declared surplus and the intent was to sell on purple wave in 2021. Due to a title issue, that has since been resolved, this truck was not sold at auction and we would like to use it as trade also. Our intent is to trade these three vehicles for two new compact SUVs.

ALL OPTIONS:

1. Approve the purchase of two new vehicles.
2. If the new vehicle quotes come in above the budgeted amounts look for two used vehicles as replacements.
3. Deny the purchase.

RECOMMENDATION / REQUEST:

Approve the purchase of two compact SUVs for no more than \$51,000 including the trade of three used vehicles.

POLICY / FISCAL IMPACT:

The District Attorney has \$26,000 in the capital request line for vehicle for 2022.

The Appraiser has \$25,000 in the capital request line for vehicle for 2022.

With the three trade vehicles we should be at or below the total capital requests.



AGENDA ITEM

**AGENDA
ITEM #VI.D**

AGENDA DATE: February 8, 2022

PRESENTED BY: Mark Vonachen - County Planner II

AGENDA TOPIC:

Planning Case 2020-09 - A resolution revising and updating the April, 2016 Edition of the Zoning Regulations by amending the Table of Contents, Article 15-105(14), and creating Article 23 pertaining to Commercial Wind Energy Conversion Systems

SUMMARY & BACKGROUND OF TOPIC:

On December 17, 2020, the Planning Commission recommended approval of the text amendments by a 5-1 vote.

The County Commissioners approved of the text amendments by a 2-1 vote on January 11, 2022.

This resolution journalizes the County Commissioners' decision.

This text amendment involves three sections of the current zoning regulations:

1. The Table of Contents is amended to now include Article 23.
2. Article 15-105(14) is the current commercial wind regulations. These regulations are eliminated in their entirety and replaced with a reference to Article 23.
3. Article 23 establishes the new commercial wind regulations for the CW ECS Zoning District.

ALL OPTIONS:

Approve of the Resolution as submitted

Return to staff the Resolution for changes

Deny the Resolution. Denial of the Resolution means the text amendments will not go into effect

RECOMMENDATION / REQUEST:

Approve of the Resolution

POLICY / FISCAL IMPACT:

None

RESOLUTION 2022-

**A RESOLUTION REVISING AND UPDATING THE APRIL 2016
EDITION OF THE RENO COUNTY ZONING REGULATIONS BY
AMENDING THE TABLE OF CONTENTS, ARTICLE 15-105(14), AND CREATING
ARTICLE 23 AND INCORPORATING BY REFERENCE NEW REGULATIONS**

WHEREAS, K.S.A. 12-757 authorizes the Board of County Commissioners to provide for the adoption or amendment of zoning regulations, and;

WHEREAS, pursuant to K.S.A. 12-757 the Reno County Planning Commission has recommended to the Board of County Commissioners that the Zoning Regulations of Reno County, 2016 Edition as amended be amended further, and;

WHEREAS, all public notice and public hearing requirements have been satisfied and all other statutory requirements prerequisite to the adoption of an amendment to the Zoning Regulations have been met, and;

WHEREAS, the Board of County Commissioners has determined that it is in the best interest of Reno County to create Article 23 pertaining to commercial wind energy conversion systems of the Zoning Regulations and to adopt and incorporate by reference said amended regulations based upon the recommendation of the Planning Commission.

WHEREAS, upon conclusion of the Board's deliberations, Commissioner Sellers moved to approve the Planning Commission's recommendation along with other amendments as recommended by staff, to amend the Table of Contents, Article 15-105(14), and create Article 23 of the Reno County Zoning Regulations and to adopt and incorporate by reference the text amendments pertaining thereto found in the Reno County Planner's oral report on January 29, 2021. Commissioner Friesen seconded the motion. The motion was approved by a 2-1 vote.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF RENO COUNTY, KANSAS, that:

1. The April, 2016 Edition of the Reno County Zoning Regulations, as reflected on the official zoning district boundary map, and the proposed amendments thereto at the Table of Contents, Article 15-105(14), and Article 23 are hereby adopted, and the same are incorporated herein by reference pursuant to K.S.A. 19-3303.
2. At least one copy of the Reno County Zoning Regulations shall be filed with the County Clerk marked "Official Copy" as Incorporated by Resolution No. 2022-_____ and to which there shall be attached a published copy of this Resolution, said copies to be open for inspection and available to the public at all reasonable hours.
3. Any provision of this Resolution which shall be declared invalid shall not affect the validity and authority of any other sections.

4. All applications duly submitted prior to the effective date of this Resolution, with appropriate payment of all fees, and in the process of being considered by Reno County officials under the provisions of the Reno County Zoning Regulations in effect prior to the effective date of this resolution, shall be considered and acted upon under the provisions of prior editions of said Zoning Regulations. Similarly, all orders issued by the District Court of Reno County, Kansas, enforcing provisions of the Reno County Zoning Regulations in effect prior to the effective date of this Resolution, which said orders remain within the continuing jurisdiction of the Court, shall be considered and acted upon under the provisions of said previous Reno County Zoning Regulations.
5. This Resolution shall be in full force and effect from and after its publication once in the official county newspaper.

APPROVED AND ADOPTED in regular session this 8th day of February 2022.

BOARD OF COUNTY COMMISSIONERS
OF RENO COUNTY, KANSAS

Daniel P. Friesen – Chairman

Ron Sellers – Member

Ron Hirst – Member

Attest:

Donna Patton – County Clerk



AGENDA ITEM

AGENDA ITEM #VI.E

AGENDA DATE: February 8, 2022

PRESENTED BY: Mark Vonachen - County Planner II

AGENDA TOPIC:

Planning Case 2021-14 - A resolution revising and updating the April, 2016 Edition of the Zoning Regulations by amending Article 1-103 pertaining to expanding the Zoning Regulations countywide as it relates to commercial wind energy conversion systems

SUMMARY & BACKGROUND OF TOPIC:

On November 18, 2021, the Planning Commission recommended approval of the text amendment by a 6-0 vote.

The County Commissioners approved of the text amendment by a 3-0 vote on January 11, 2022.

This resolution journalizes the County Commissioners' decision.

This text amendment assigns the "CWECS" - Commercial Wind Energy Conversion Systems Zoning District to all unincorporated parcels not currently zoned and under the zoning jurisdiction of the County. A parcel zoned "CWECS" is required to obtain a conditional use permit to establish a commercial wind energy conversion system, as defined in Article 23, on a parcel(s). No other zoning regulations apply to a parcel zoned "CWECS". Floodplain regulations do apply to parcels zoned "CWECS" and constructing a building in an identified floodplain.

The amended zoning map showing the newly established "CWECS" zoning district is attached to this Resolution and marked as "Exhibit A".

ALL OPTIONS:

Approve of the Resolution as submitted

Return to staff the Resolution for changes

Deny the Resolution. Denial of the Resolution means the text amendment will not go into effect

RECOMMENDATION / REQUEST:

Approval of the Resolution

POLICY / FISCAL IMPACT:

None

RESOLUTION NO. 2022 -

A RESOLUTION AMENDING THE OFFICIAL ZONING DISTRICT BOUNDARY MAP FOR RENO COUNTY PURSUANT TO ARTICLE 1-103 *JURISDICTION OF THE RENO COUNTY ZONING REGULATIONS OF RENO COUNTY, KANSAS 2016 EDITION FOR A PORTION OF RENO COUNTY, KANSAS*

WHEREAS, the County Commissioners proposed the consideration of the extension of current Reno County Zoning Regulations to all of that portion of Reno County currently unzoned and generally described as the western 2/3 of the County and extending to the County line; and

WHEREAS, the Reno County Planning Commission has prepared in paper form the proposed Zoning Map for that portion Reno County, Kansas, with the territory proposed for extension of the County Zoning regulations depicted thereon, as reflected on Exhibit “A” and attached to this Resolution; and

WHEREAS, the Reno County Planning Commission has conducted a public hearing on said proposed amendment to Article 1-103 of the Reno County Zoning Regulations on November 18, 2021; and

WHEREAS, said public hearing was conducted pursuant to K.S.A. 12-741 et seq, as amended, following published notification requirements and written notice to all Reno County affected townships and to all cities within three miles that are affected by the amendment to the zoning map of Reno County; and

WHEREAS, the Reno County Planning Commission has recommended by unanimous vote of all its members, that the Governing Body of Reno County, Kansas, adopt said amendment to Article 1-103 of the Reno County Zoning Regulations as proposed,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF RENO COUNTY, KANSAS, that:

1. The proposed amendment to Article 1-103 of the Reno County Zoning Regulations as reflected on the Official Zoning District Boundary Map and identified as Exhibit “A” is hereby adopted pursuant to K.S.A. 12-741 et seq.
2. That territory previously unzoned but now subject to zoning regulations by the adoption of this resolution, as shown on Exhibit “A” hereto, is legally described as follows; all of Sections 5 and 6 of T22S, R6W; Sections 19, 29-35 inclusive, and that portion of Section 36 lying south and west of the Arkansas River of T22S, R7W; Sections 1-36 inclusive of T22S, R8W; Sections 1-36 inclusive of T22S, R9W; Sections 1-36 inclusive of T22S, R10W; all of Section 31 and the southwest ¼ of Section 32 of T23S, R6W; Sections 1-36 inclusive of T23S, R7W; Sections 1-36 inclusive of T23S, R8W; Sections 1-36 inclusive of T23S, R9W; Sections 1-36 inclusive of T23S, R10W; the southwest ¼ of Section 4, Sections 5-9 inclusive, the southwest ¼ of Section 10, Sections 14 through 36 inclusive of T24S, R6W; Sections 1-36 inclusive of T24S, R7W; Sections 1-36 inclusive of T24S, R8W; Sections 1-36 inclusive of T24S, R9W; Sections 1-36 inclusive of T24S, R10W; Sections 4 through 9 inclusive, and that portion of Sections 16, 17, 18, and 21 not currently zoned of T25S, R5W; Sections 1 through 12 inclusive, that portion of Sections 13, 23, 24, 26, 27, and 34 not

currently zoned, Sections 14 through 22 inclusive, and Sections 28 through 33 inclusive of T25S, R6W; Sections 1-36 inclusive of T25S, R7W; Sections 1-36 inclusive of T25S, R8W; Sections 1-36 inclusive of T25S, R9W; Sections 1-36 inclusive of T25S, R10W; that portions of Sections 3, 10 11, 14, 23, 26, and 36 not currently zoned, Sections 4-9 inclusive, Sections 15 through 22 inclusive, Sections 27 through 25 inclusive of T26S, R6W; Sections 1-36 of T26S, R7W; Sections 1-36 of T26S, R8W; Sections 1-36 of T26S, R9W; and Sections 1 through 36 of T26S, R10W.

3. Any provision of this Resolution which may be declared invalid shall not affect the validity and authority of any other sections.
4. All land uses in effect on parcels prior to the effective date of this Resolution are declared legal conforming land uses under the provisions of the Reno County Zoning Regulations.
5. This Resolution shall be in full force and effect from and after its publication once in the official county newspaper.

ADOPTED BY THE BOARD OF COUNTY COMMISSIONERS of Reno County, Kansas, this 8th day of February, 2022.

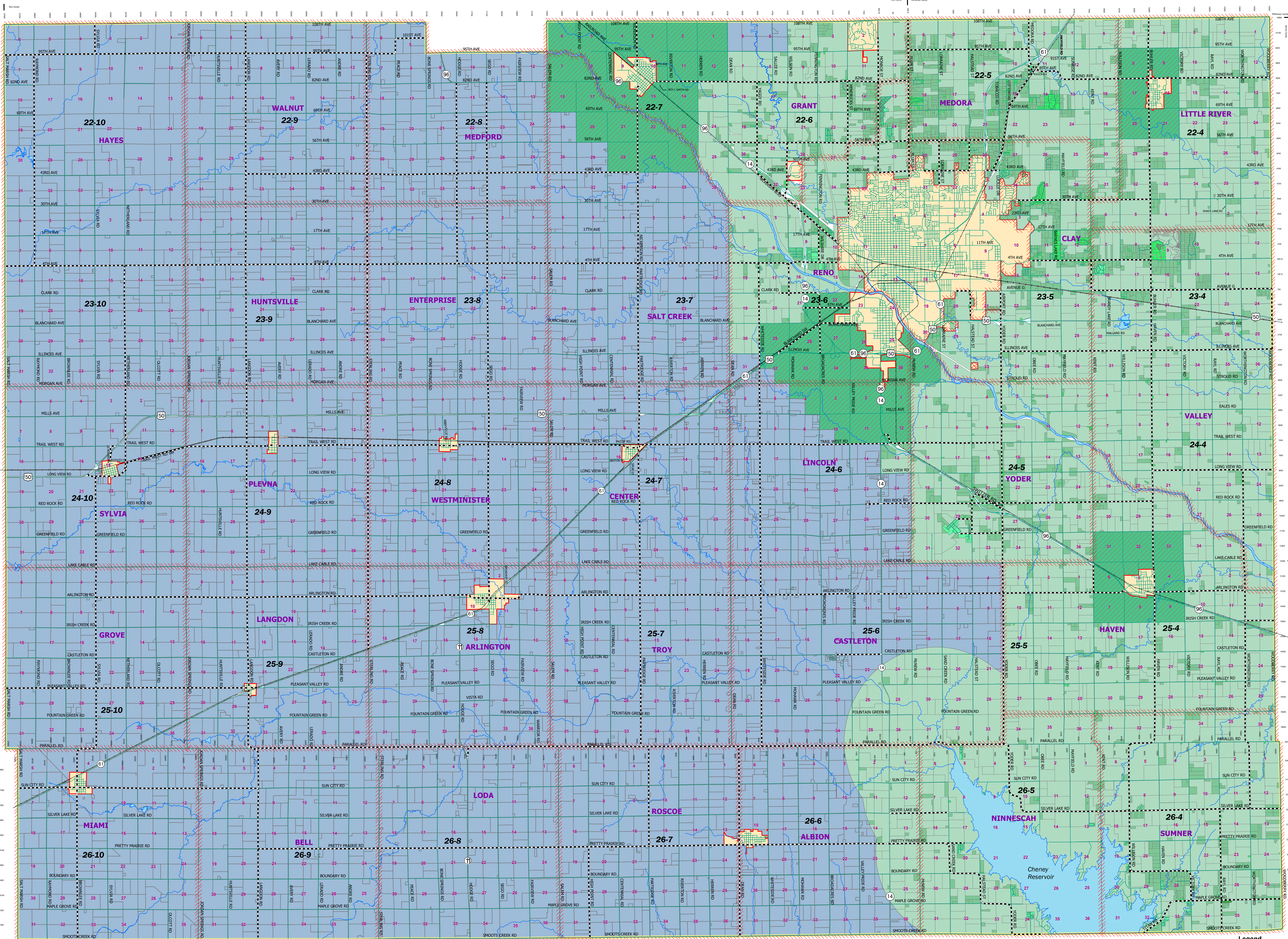
Daniel P. Friesen, Chairman

Ron Sellers, Member

Ron Hirst, Member

Attest:

Donna Patton, County Clerk



**Reno County Areas
where Wind Energy
is Prohibited/Allowed**

EXHIBIT A

- | | | | |
|--------------------|---------------------|---------------------|-------------------------------|
| County Zoned Areas | R-1-Wind Prohibited | R-3-Wind Prohibited | CWECs |
| AG-Wind Prohibited | R-2-Wind Prohibited | V-1-Wind Prohibited | Extraterritorial Jurisdiction |
| City | | | |

Other Features

- | | | | |
|------------------|-------------------|-----------------------|-----------------|
| County/Roads | Railroads | Lakes and Ponds | Townships |
| Road Centerlines | Rivers and Creeks | City Limit Boundaries | County Boundary |

Scale for main map
1 inch = 5,180 feet

Map and zoning layers created/updated
October 15, 2021



AGENDA ITEM

AGENDA ITEM #VI.F

AGENDA DATE: February 8, 2022

PRESENTED BY: Randy Partington, County Administrator

AGENDA TOPIC:
County Appraiser Contract with Kansas Department of Revenue (PVD)

SUMMARY & BACKGROUND OF TOPIC:

In 2021, the Reno County Appraiser retired. Beginning on July 1, 2021, Reno County had an interim Appraiser in place. The length of the interim Appraiser was to last approximately 6-month pertaining to rules by the Kansas Department of Revenue's Property Valuation Division. The Reno County Commission intends on appointing an Appraiser at their meeting on March 22, 2022. During the vacancy between the interim appraiser and the new County Appraiser appointed to the 4-year term, a contract is required.

The attached contract will allow for Melissa Crane, a registered mass appraiser to perform necessary functions for Reno County until the official appointment of our next County Appraiser on March 22, 2022.

ALL OPTIONS:

Approve and sign the contract with the Kansas Department of Revenue

RECOMMENDATION / REQUEST:

Approve contract with the Kansas Department of Revenue for County Appraiser services.

POLICY / FISCAL IMPACT:

Reno County will be responsible for all costs of the appraisal service with little or no impact on the budget, as the County Appraiser position is currently budgeted and vacant.

CONTRACT

This contract is made and entered this 8th day of February, 2022, by and between the Kansas Department of Revenue, hereinafter referred to as "State" and Reno County, Kansas hereinafter referred to as "County".

WHEREAS, K.S.A. 19-430 requires the board of county commissioners of each county in the State of Kansas to fill vacancies in the office of the county appraiser; and

WHEREAS, a vacancy will exist in the office of county appraiser of the County with the expiration of the interim appointment term; and

WHEREAS, the County needs time to recruit, interview and appoint a county appraiser to fill the vacancy that will exist effective February 08, 2022 in the office of county appraiser; and

WHEREAS, Melissa Crane is a registered mass appraiser, with more than three years mass appraisal experience and is considered qualified by the director of property valuation to act as county appraiser for the County; and

WHEREAS, Melissa Crane, is an employee of the State and subject to the supervisory authority and direction of the director of property valuation; and

WHEREAS, the County desires to utilize the services of Melissa Crane to assist the County in compliance with the laws and directives pertaining to property taxation and to organize and manage the office of county appraiser of the County; and

WHEREAS, the State is willing and able to assign Melissa Crane to provide the forgoing assistance; and

WHEREAS, the State has other employees whose services may be needed to perform appraisal duties in the County; and

WHEREAS, the County desires to utilize the services of other employees of the State to perform appraisal duties in the County.

NOW, THEREFORE, in consideration of mutual covenants contained herein, contract and agree as follows commencing February 08, 2022:

1. Melissa Crane shall assist the County in compliance with the laws and directives pertaining to property taxation and to organize and manage the office of county appraiser of the County.
2. Melissa Crane shall have and exercise all the authority provided by law that may be exercised by a county appraiser.

3. Other employees of the State may be assigned by the state to perform appraisal duties in the County.
4. The relationship between the State and the County shall be that of an independent contractor and no principal-agent or employer-employee relationship is created by this contract.
5. The County agrees to defend and indemnify and save harmless the State, its officers, agents and employees against all claims, demands, payments, suits, actions, recovery and judgments of every kind and description arising out of any valuation disputes, brought or recovered against it, whether based in contract, negligence or otherwise.
6. Neither party shall be liable to the other for consequential, indirect or incidental damages, including, but not limited to, loss of tax revenue or claims relating to the valuation of property, even due to the negligence or other fault of the party released.
7. Invoices shall be submitted to the County by the State approximately monthly, commencing the first month after work commences in the County, for an amount equal to the actual costs to the State for the salary, employment benefits, subsistence and lodging, if any, and mileage at the prevailing private vehicle reimbursement rate published by the Kansas Department of Administration: that is incurred by Melissa Crane and such other employees of the State as may have been assigned by the State to perform appraisal duties in the County. Such invoices shall be paid by the County to the State within thirty (30) days of receipt.
8. The invalidity in whole or in part of any provision of this contract shall not void or affect the validity of any other provision.
9. This contract shall not be altered, changed or amended, except by instrument in writing, executed by the parties hereto.
10. This contract is intended as the complete integration of all understandings between the parties and the written terms and provisions of this contract shall supersede all prior verbal statements of any and every official and/or representative of the parties hereto and such statements shall not be effective or be construed as entering into, forming a part of or altering in any way whatsoever, this written contract.
11. This contract shall be governed by, construed and enforced in accordance with the laws of the State of Kansas.
12. No party to this contract shall prohibit or prevent the Legislative Division of Post Audit from having access pursuant to K.S.A. 46-1101 *et seq.* to any

records, documents, or other information confidential or otherwise regarding or relating to the execution and/or performance of this contract.

13. The State shall have the right to terminate this contract in the exercise of its absolute and sole discretion, upon fifteen (15) days written notice to the county.
14. This contract shall terminate upon the assumption of the duties of office by a qualified appraiser appointed by the County pursuant to K.S.A. 19-430. The County understands that this contract is intended to provide assistance for a temporary period only and the County must continue to actively search for a county appraiser. It is imperative that the County fulfill its obligations pursuant to K.S.A. 19-430.

IN WITNESS WHEREOF, the parties have executed this contract as of the date first written above.

KANSAS DEPARTMENT OF
REVENUE

BOARD OF COUNTY COMMISSIONERS OF
Reno County, KANSAS

Mark Burghart
Secretary of Revenue

Daniel Friesen
Commission Chair

David Harper
Director of Property Valuation

Ron Sellers
Commissioner

Ron Hirst
Commissioner



AGENDA ITEM

AGENDA ITEM #VII.A

AGENDA DATE: February 8, 2022

PRESENTED BY: County Clerk Donna Patton

AGENDA TOPIC:
Discussion for a resolution to cancel certain county warrants

SUMMARY & BACKGROUND OF TOPIC:

Reno County issued certain warrants against the funds of the county treasury and a period of more than two years has elapsed since the signing of such warrants. During that time the persons entitled to thereto have not appeared to claim such warrants, or such warrants have not been presented to the County Treasurer for payments. At the discretion of the Board of County Commissioners, pursuant to K.S.A. 10-815, warrants may be canceled and set aside upon the record of the county. The following attached list of warrants and all balances accruing from such unpaid canceled warrants shall revert to the county fund of which such warrants were drawn.

ALL OPTIONS:

Commission to approve to cancel warrants

RECOMMENDATION / REQUEST:

To consider a resolution to cancel certain warrants when the County Clerk returns on February 22, 2022, with the final resolution for approval.

POLICY / FISCAL IMPACT:

N/A

RESOLUTION 2022-_____

A RESOLUTION TO CANCEL CERTAIN COUNTY WARRANTS

Whereas, the Board of County Commissioners of Reno County, Kansas issued certain warrants against the funds of the county treasury and a period of more than two years has elapsed since the signing of such warrants; and

Whereas, during said time the persons entitled thereto have not appeared to claim such warrants, or such warrants have not been presented to the County Treasurer for payments; and,

Whereas, such warrants may, at the discretion of the Board of the County Commissioners, pursuant to K.S.A. 10-815, be canceled and set aside upon the record of the county.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF RENO COUNTY, KANSAS, that the following warrants be canceled, and that all balances accruing from such unpaid canceled warrants shall revert to the county fund which such warrants were drawn.

FUND	CHECK #	DATE	PAID TO	AMOUNT
County General	131013	01/04/2019	Butler, Nicole	\$ 157.15
County General	131294	01/18/2019	Collyar, Earl Lee II	\$ 10.00
County General	131302	01/18/2019	Galliard, Victor Lynn	\$ 10.00
County General	131306	01/18/2019	Heathcott, Marcus Allen	\$ 10.00
County General	131308	01/18/2019	Kalish, Dawn M	\$ 10.00
County General	131313	01/18/2019	Long, Christina Jo	\$ 10.00
County General	131317	01/18/2019	Mccarthy, Mary Louise	\$ 10.00
County General	131323	01/18/2019	Popkey, Colton Dale	\$ 25.26
County General	131550	02/01/2019	Dickson, Eileen	\$ 10.00
County General	131551	02/01/2019	Dickson, Richard	\$ 10.00
County General	131938	02/22/2019	Bartholomew, Julie Ann	\$ 17.63
County General	131958	02/22/2019	Christians, Julia	\$ 10.00
County General	131998	02/22/2019	Hays, Jared Paul	\$ 10.00
County General	132002	02/22/2019	Henderson, Timothy	\$ 10.00
County General	132023	02/22/2019	Lowrey, Julie Ann	\$ 10.00
County General	132041	02/22/2019	Oeberst, Jaime	\$ 63.41
County General	132078	02/22/2019	Stewart, Stephanie Diane	\$ 10.00
County General	132640	03/29/2019	Allen, Linda J	\$ 10.00
County General	132656	03/29/2019	Conlon, Victoria Scarlett	\$ 10.00
County General	132660	03/29/2019	Evans, Benjamin David	\$ 10.00
County General	132662	03/29/2019	Exposito, Norma Kay	\$ 10.00
County General	132684	03/29/2019	Mcmann, Linda J	\$ 48.15
County General	132691	03/29/2019	Patterson, David T	\$ 10.00
County General	132707	03/29/2019	Stapleton, Ricky E	\$ 10.00
County General	132719	03/29/2019	Winchester, Brec H	\$ 10.00
County General	133071	04/19/2019	Aikens, Corey M	\$ 10.00

FUND	CHECK #	DATE	PAID TO	AMOUNT
County General	133082	04/19/2019	Borgstrom, Ashley	\$ 10.00
County General	133090	04/19/2019	Chaney, Jeremy Lovell	\$ 10.00
County General	133098	04/19/2019	Day, Tyler Carl	\$ 10.00
County General	133124	04/19/2019	Hull, Mollie Ann	\$ 21.99
County General	133125	04/19/2019	Irsik, Randy Steele	\$ 10.00
County General	133126	04/19/2019	James, Zachary Merle	\$ 10.00
County General	133150	04/19/2019	Murphy, Lisa Ann	\$ 10.00
County General	133154	04/19/2019	Ocon, Juan	\$ 10.00
County General	133190	04/19/2019	Wellington, David Scott	\$ 10.00
County General	133346	04/26/2019	Black, Joseph R	\$ 10.00
County General	133359	04/26/2019	Burgess, Darin Owen	\$ 10.00
County General	133435	04/26/2019	Mciver, Marty Allen	\$ 10.00
County General	133441	04/26/2019	Miller, Kelli	\$ 52.51
County General	133443	04/26/2019	Miller, Arno	\$ 79.24
County General	133451	04/26/2019	Nall, Tanner Matthew	\$ 10.00
County General	133456	04/26/2019	Oller, Jerry Lee	\$ 48.15
County General	133457	04/26/2019	Palmer, Teresa A	\$ 40.00
County General	133461	04/26/2019	Polson, Kelly Renee	\$ 10.00
County General	133467	04/26/2019	Reed, Gabrielle	\$ 10.00
County General	133471	04/26/2019	Robertson, Ryan	\$ 10.00
County General	133839	05/17/2019	Cook, Tracy Lauren	\$ 10.00
County General	133875	05/17/2019	Waters, Erica J	\$ 31.80
County General	134757	07/12/2019	Dillon, Bernadett Ann	\$ 10.00
County General	135326	08/16/2019	Brozek, Robert Paul	\$ 10.00
County General	135330	08/16/2019	Crow, Sara Louise	\$ 10.00
County General	135338	08/16/2019	Gilbert, Cole Benjamin	\$ 10.00
County General	135362	08/16/2019	Ummel, Lynita Kay	\$ 10.00
County General	135414	08/23/2019	DAWN VARNEY	\$ 85.19
County General	135844	09/13/2019	Jump, Skylar	\$ 10.00
County General	135966	09/20/2019	Allen, Annasthasia	\$ 20.00
County General	135976	09/20/2019	Bishop, Travis Quentin	\$ 40.00
County General	135981	09/20/2019	Cable, Merlin Ray	\$ 10.00
County General	135999	09/20/2019	Fallon, Patrick S	\$ 10.00
County General	136012	09/20/2019	Golding, Kristen Marie	\$ 17.54
County General	136033	09/20/2019	King, Kristin Nicole	\$ 10.00
County General	136054	09/20/2019	Milligan, Bobbie J	\$ 10.00
County General	136060	09/20/2019	Oneal, Carlos Eugenio	\$ 10.00
County General	136089	09/20/2019	Suppes, James Edward	\$ 10.00
County General	136101	09/20/2019	Welch, Dennis Ray	\$ 10.00
County General	136469	10/11/2019	Moore, Dee A	\$ 27.40
County General	136471	10/11/2019	Murray, Johnathon Jacob	\$ 10.00
County General	136482	10/11/2019	Sheahan, Chrystal Dawn	\$ 40.00
County General	136484	10/11/2019	Stegman, Kelli Danae	\$ 10.00
County General	137462	11/22/2019	Heath, Terry L	\$ 10.00

FUND	CHECK #	DATE	PAID TO	AMOUNT
County General	137464	11/22/2019	Hein, Andrew John	\$ 10.00
County General	137474	11/22/2019	Johnson, Candice Adalia	\$ 10.00
County General	137475	11/22/2019	Johnson, Darin E	\$ 10.00
County General	137476	11/22/2019	Johnson, Teresa Lynn	\$ 10.00
County General	138039	12/27/2019	Hackler, Debra Jean	\$ 10.00
County General	138063	12/27/2019	Sullivan, Patrick W	\$ 10.00
County General	138065	12/27/2019	Tolbert, Donald R	\$ 10.00
FUND TOTAL				\$ 1,415.42

FUND	CHECK #	DATE	PAID TO	AMOUNT
Treasurer's Checks	922339	02/11/2019	Elizabeth Zink	\$226.02
Treasurer's Checks	922352	02/22/2019	Sunview Park, Tymeann	\$6.94
Treasurer's Checks	922391	02/28/2019	Rimbey, Kevin, L	\$139.56
Treasurer's Checks	922418	03/08/2019	ALLAN J BARTON	\$17.76
Treasurer's Checks	922634	05/09/2019	Arc Cafe USA	\$929.11
Treasurer's Checks	922674	05/16/2019	Nuborg, Lee or Lavada	\$17.98
Treasurer's Checks	922823	05/30/2019	TIMOTHY P & KETURAH R SF	\$91.89
Treasurer's Checks	923384	11/19/2019	Vansickle, Gary, D	\$6.00
FUND TOTAL				\$1,435.26

FUND	CHECK #	DATE	PAID TO	AMOUNT
Tag Checks	744114	01/09/2019	Scott, Charles, Edward	\$ 123.66
Tag Checks	744279	02/04/2019	Friesen, Samuel, Layne	\$ 132.73
Tag Checks	744319	02/07/2019	Treece, Steven, Dean	\$ 6.13
Tag Checks	744682	04/08/2019	Kaufman, Justin, E	\$ 13.50
Tag Checks	744730	04/12/2019	Hudson, Sarah, Shauntae	\$ 16.73
Tag Checks	744765	04/17/2019	Hutchinson, Jessica, Lynn	\$ 7.60
Tag Checks	744863	05/01/2019	Johnson, Thomas	\$ 7.50
Tag Checks	745076	06/10/2019	Wadkins, Melissa	\$ 26.67
Tag Checks	745086	06/11/2019	Terrazas, Martin, F	\$ 5.62
Tag Checks	745231	07/05/2019	Ownbey, William, J	\$ 6.25
Tag Checks	745317	07/18/2019	Parr, Edith, Renae	\$ 5.00
Tag Checks	745442	08/05/2019	Smiley, Nathan, Wayne	\$ 31.73
Tag Checks	745481	08/12/2019	Nisly, Tyler, Chad	\$ 11.21
Tag Checks	745604	08/27/2019	Sloan, Matthew, James	\$ 77.33
Tag Checks	745746	09/16/2019	Willenborg, Devon , Lee	\$ 5.00
Tag Checks	745933	10/09/2019	Fosnight, Jonathan, Nathaniel	\$ 15.00
Tag Checks	745969	10/15/2019	Lara Villa, Osvaldo	\$ 10.66

<u>FUND</u>	<u>CHECK #</u>	<u>DATE</u>	<u>PAID TO</u>	<u>AMOUNT</u>
Tag Checks	745970	10/15/2019	Byers, Jack, Richard	\$ 6.60
Tag Checks	746091	10/30/2019	Miller, Victoria, Mary	\$ 17.54
Tag Checks	746128	11/05/2019	Maddox, Frederick, Eugene	\$ 40.50
Tag Checks	746275	11/27/2019	Thomas, Dustin	\$ 8.00
Tag Checks	746296	12/03/2019	Gulotta, Steve, A	\$ 44.45
			FUND TOTAL	\$ 619.41
<u>TOTAL ALL FUNDS</u>			\$	<u>3,470.09</u>



AGENDA ITEM

AGENDA ITEM #VII.B

AGENDA DATE: February 8, 2022

PRESENTED BY: Randy Partington, County Administrator

AGENDA TOPIC:
Reno County Boards/Committees and Appointment Procedure

SUMMARY & BACKGROUND OF TOPIC:

The Reno County commission appoints members of the public to various advisory boards/committees. The boards/committees vary for how the appointment comes before the Board of Commission. Some of the boards are set up by Kansas Statute, while others were created by County Resolutions and/or commission directives. Below is a list of the boards/committees that are officially appointed by the commission.

Board Name	Department	Authorization	Selection
Reno County Council on Aging	Aging/RCAT	Resolution No. 88-44	Members nominated by the Director with advice from council
Reno County Public Transportation Commission	Aging/RCAT	Resolution 99-44	Commission considers recommendations from the County Administrator, Director of Public Transportation and citizenry at-large
Community Corrections Advisory Board	Community Corrections	KSA 75-5297	Multiple agencies appoint respective members. County commission appoints 4 of the members from various categories per Statute.
Juvenile Corrections Advisory Board	Youth Services	KSA 75-7044	Multiple agencies appoint respective members. County commission appoints 3 of the members from various categories per Statute.
Reno County Health Department Advisory Board	Health Department	County Commission/Bylaws	Commission appointment based on by-laws that provide for specific professions to be included on board.
Planning Commission	Public Works/Planning	Resolution 03-11 and Adopted Bylaws	Commission through public applications with more than half of members required to live in unincorporated portions of Reno County.

ALL OPTIONS:

Agenda item is for review and discussion so the governing body understands why the various board/committee appointments come before them.

POLICY / FISCAL IMPACT:

There is no anticipated policy/fiscal impact.

RESOLUTION NO. 88-44

A RESOLUTION RECOGNIZING THE
RENO COUNTY COUNCIL ON AGING AND
PROVIDING FOR ITS ORGANIZATION, COMPOSITION AND PURPOSE

WHEREAS, by Resolution dated February 27, 1974, the Board of County Commissioners requested funding from the State of Kansas Agency on Aging to conduct an Aging Program in Reno County, and

WHEREAS, on August 6, 1974, the electorate of Reno County approved an annual tax of one (1) mill to fund a service program for the elderly, and

WHEREAS, the Board of County Commissioners established a Reno County Department of Aging on or about January 1, 1975, which said department has continuously managed and operated certain programs for the elderly utilizing the above referenced funding, and

WHEREAS, the Reno County Council on Aging was established informally on or about April, 1974 for the purpose of providing advice and recommendations to the Board of County Commissioners on the need for services to the elderly, and

WHEREAS, the Board of County Commissioners has decided at this time to formally recognize the said Reno County Council on Aging, to provide for its organization and composition, and to establish its purpose.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF RENO COUNTY, KANSAS, that there is hereby officially established a Reno County Council on Aging, the purposes of which are:

1. To advise the Reno County Commission on policies and procedures affecting the efficient and accountable operation of the Reno County Department of Aging.

2. To evaluate the level and quality of all programs, services and facilities provided for older persons in Reno County.

3. To involve community agencies presently serving older persons in the comprehensive planning process.

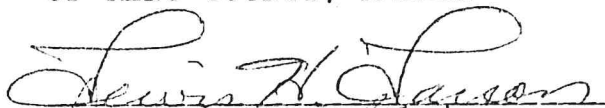
4. To review all requests for Title IIIB and mill levy funding and to make recommendations to the Board of County Commissioners.


BE IT FURTHER RESOLVED that the Reno County Council on Aging shall be composed of nine members, all of whom shall be appointed by the Board of County Commissioners from qualified persons residing within Reno County, Kansas. The Reno County Council on Aging shall establish Bylaws which shall address at least the following: organization and purpose, membership (including terms for Council members), officers, meetings and committees.


BE IT FURTHER RESOLVED that the appointments of those persons constituting the membership of the Reno County Advisory Council at the time of adoption of this Resolution are hereby ratified.

ADOPTED in regular session this 21st day of July, 1988.

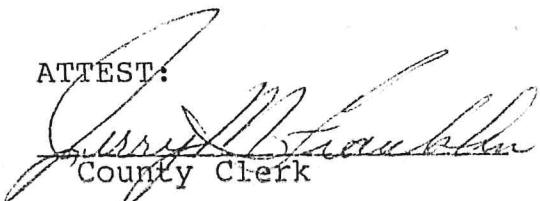
BOARD OF COUNTY COMMISSIONERS
OF RENO COUNTY, KANSAS


LEWIS H. LARSON, Chairman


DONNA S. ZWICK, Member


MILDRED J. BAUGHMAN, Member

ATTEST:


County Clerk

RENO COUNTY COUNCIL ON AGING
ADVISORY BOARD GUIDELINES

PURPOSE:

The purpose of the COUNCIL is to advise the Reno County Commission on policies and procedures affecting the efficient and accountable operation of the Reno County Department of Aging; review the level and quality of all programs, services and facilities provided for older persons in Reno County; review and recommend plans of action to the Reno County Commission; and review that the department has involved community agencies presently serving older persons in the comprehensive planning process.

SECTION 1 - MEMBERSHIP

There shall be nine members of the COUNCIL, all of whom shall reside in Reno County. Fifty-one percent (51%) of the COUNCIL shall be sixty (60) years of age or older. At least three (3) COUNCIL members shall reside within the corporate limits of the City of Hutchinson; at least four (4) members shall reside outside the city limits of Hutchinson; and two (2) members shall be employees of agencies within Reno County which serve older persons, such as, the County Health Department, Meals on Wheels, Retired Senior Volunteer Program, Aging Projects, Social Security, or licensed medical care providers.

The members of the COUNCIL shall be nominated by the Director of the Reno County Department of Aging with the advice of existing COUNCIL members. The final authority for all appointments and recommendations shall rest with the Reno County Commission.

The term of office for each membership of position on the COUNCIL shall be for a period of three (3) years. The terms shall be staggered so that the terms of one-third (1/3) of COUNCIL members shall expire annually commencing with December 31, 1988. Members may be appointed to one (1) successive terms.

In the event any member of the COUNCIL shall no longer meet the residency qualifications as set out, their position shall at once become vacant. Any member of the COUNCIL who is absent from three (3) consecutive meetings without satisfactory cause shall be deemed to have resigned his/her position on the COUNCIL. A majority of COUNCIL members shall determine what constitutes "satisfactory cause."

If any member's position becomes vacant, for any reason, the COUNCIL will decide if a replacement will be recommended for that year. If a replacement is to be nominated, the Director of the Reno County Department of Aging, with the advice of existing COUNCIL members, will make such nomination to the Reno County Commission where final authority for appointment rests.

SECTION 2 - OFFICERS

The officer of the COUNCIL shall be elected at a regular meeting held during the fourth quarter to take office at the January meeting. The officer shall be elected to serve for one (1) year. They may serve three (3) consecutive terms. Officers may be replaced or vacancies filled by a majority vote of the COUNCIL at any time. Said elections shall be for the unexpired term of the predecessor. The only officer of the COUNCIL shall be the Secretary who shall keep the minutes of all COUNCIL meetings and provide them to the Executive Director.

SECTION 3 - MEETINGS

The regular meetings of the COUNCIL shall be held on the third Monday of each month unless otherwise ordered by the COUNCIL. A written notice shall be mailed to each COUNCIL member at least seven (7) days in advance of the meeting. Matters not on the agenda may be considered upon agreement of the majority of a quorum.

The majority of appointed COUNCIL members shall constitute a quorum. All meetings shall be open to the public and all records and minutes of the proceedings shall be provided to any requesting party in accordance with the Kansas Open Records Act.

SECTION 4 - COMMITTEES

Committees, standing or special, shall be appointed by the Department Director as deemed necessary.

SECTION 5 - AMENDMENTS TO ADVISORY BOARD GUIDELINES

These Guidelines may be amended upon approval of two-thirds (2/3) of the appointed COUNCIL members at any regularly scheduled meeting. Any proposed amendment shall be submitted with the notice and agenda with consideration of amendment adoption taking place no sooner than the next regularly scheduled meeting.

Adopted: Febraury 15, 1999

RENO COUNTY COUNCIL ON AGING
ADVISORY BOARD GUIDELINES

AMENDMENT TO SECTION 3 – MEETINGS

The regular meetings of the COUNCIL shall be held on the third Tuesday of every other month (January, March, May, July, September, November) unless otherwise ordered by the COUNCIL. A written notice shall be mailed to each COUNCIL member at least seven (7) days in advance of the meeting. Matters not on the agenda may be considered upon agreement of the majority of a quorum.

The majority of appointed COUNCIL members shall constitute a quorum. All meetings shall be open to the public and all records and minutes of the proceedings shall be provided to any requesting party in accordance with the Kansas Open Records Act.

Amended 8/2001

RESOLUTION 99- 44

A RESOLUTION ESTABLISHING THE RENO COUNTY
PUBLIC TRANSPORTATION COMMISSION

WHEREAS, the Reno County Board of Commissioners has heretofore established the Reno County Public Transportation Department in order to serve the public transportation needs of Reno County; and

WHEREAS, this Board deems it appropriate to appoint a transportation commission to advise this Board on issues relating to the public transportation needs of the county.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF RENO COUNTY, KANSAS, that:

SECTION 1: The Reno County Public Transportation Commission is hereby established as a Citizen Advisory Committee subordinate to and reporting to the Reno County Board of Commissioners. The Commission is charged with the review, evaluation and consideration of issues related to providing public transportation in Reno County, Kansas. These issues shall include, but shall not be limited to, proposed routes, service changes, fair structures, annual operating and capital transit budgets, funding, and rules and regulations relating to the use of the transit system.

SECTION 2: MEMBERSHIP. The Public Transportation Commission shall consist of a maximum of eleven (11) members but not less than eight (8) members. Only residents of Reno County are eligible to be appointed to the commission. Representatives from the following areas or concerns shall be given consideration for appointment to the commission: City of Hutchinson, small towns, persons involved with public and private

education and the business community, disabled persons and senior citizens. No member of the Reno County Board of Commissioners shall be appointed to membership on the Public Transportation Commission.

SECTION 3: The Reno County Board of Commissioners shall appoint members to the commission. The Board of County Commissioners will consider recommendations from the Reno County Administrator, the Director of Public Transportation, and from the citizenry at large.

SECTION 4: TERM OF APPOINTMENT. Members of the Public Transportation Commission shall be appointed for staggered terms of three (3) years. In order to establish the first commission and terms of office for the original members, the Reno County Commission shall appoint members for one, two and three year appointments respectively. Subsequent appointments of members shall be made for three (3) year terms. Commission members may be appointed to successive terms.

SECTION 5: PUBLIC TRANSPORTATION COMMISSION SECRETARY. The Director of the County Public Transportation Department shall serve as secretary of the commission. The secretary shall be responsible for the recording of all minutes of meetings and the submission of all actions and recommendations of the commission to the Board of County Commissioners for review and consideration, if required. The secretary shall serve as an ex-officio member of the commission.

SECTION 6: ELECTION OF OFFICERS. At the first meeting of the commission, the Secretary of the Public Transportation Commission shall conduct an election for the offices of chairperson and vice-chairperson of the commission. Both the chairperson and vice-chairperson shall be appointed members of the commission.

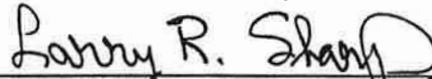
Annually at the first commission meeting held in the calendar year, the commission shall elect or re-elect the chairperson and vice-chairperson.

SECTION 7: MEETINGS. Meetings of the Reno County Public Transportation Commission shall be held at regularly scheduled times as approved by the members. All meetings shall be open to the public and held in accordance with the Kansas Open Meetings Act. Agendas may be prepared. The order of business shall be determined by the chairperson in consultation with the secretary.

SECTION 8: RELATIONSHIP TO TRANSPORTATION DEPARTMENT PERSONNEL. The Reno County Public Transportation Commission shall have no responsibility for or authority over personnel, policies and procedures of the Reno County Public Transportation Department.

ADOPTED in regular session this 1st day of September, 1999.

BOARD OF COUNTY COMMISSIONERS
OF RENO COUNTY, KANSAS

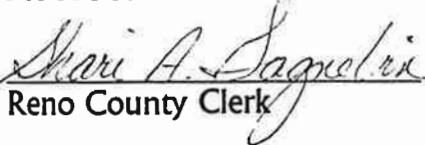


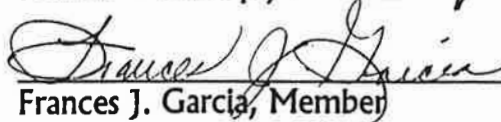
Larry R. Sharp, Chairman



Francis E. Schoepf, Member

ATTEST:


Reno County Clerk


Frances J. Garcia, Member

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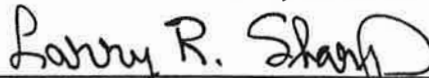
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ADOPTED in regular session this 1st day of September, 1999.

BOARD OF COUNTY COMMISSIONERS
OF RENO COUNTY, KANSAS





Larry R. Sharp, Chairman



Francis E. Schoepf, Member

ATTEST:


Reno County Clerk


Frances J. Garcia, Member

75-5297. Corrections advisory boards; membership, qualifications, appointment; alternative membership, qualification and appointment provisions for cooperating counties. (a) Subject to the other provisions of this section, each corrections advisory board established under this act shall consist of at least 12, but not more than 15, members who shall be representative of law enforcement, prosecution, the judiciary, education, corrections, ethnic minorities, the social services and the general public and shall be appointed as follows:

(1) The law enforcement representatives shall be: (A) The sheriff or, if two or more counties are cooperating, the sheriff selected by the sheriffs of those counties, or the designee of that sheriff, and (B) the chief of police of the city with the largest population at the time the board is established or, if two or more counties are cooperating, the chief of police selected by the chiefs of police of each city with the largest population in each county at the time the board is established, or the designee of that chief of police, except that for purposes of this paragraph (1) in the case of a county having consolidated law enforcement and not having a sheriff or any chiefs of police, "sheriff" means the law enforcement director and "chief of police of the city with the largest population" or "chief of police" means a law enforcement officer, other than the law enforcement director, appointed by the county law enforcement agency for the purposes of this section;

(2) the prosecution representative shall be the county or district attorney or, if two or more counties are cooperating, a county or district attorney selected by the county and district attorneys of those counties, or the designee of that county or district attorney;

(3) the judiciary representative shall be the chief judge of the district court of the judicial district containing the county or group of counties or, if two or more counties in two or more judicial districts are cooperating, the chief judge of each such judicial district, or a judge of the district court designated by each such chief judge;

(4) the education representative shall be an educational professional appointed by the board of county commissioners of the county or, if two or more counties are cooperating, by the boards of county commissioners of those counties;

(5) a court services officer designated by the chief judge of the district court of the judicial district containing the county or group of counties or, if counties in two or more judicial districts are cooperating, a court services officer designated by the chief judges of those judicial districts;

(6) the board of county commissioners of the county shall appoint or, if two or more counties are cooperating, the boards of county commissioners of those counties shall together appoint at least three, but not more than six, additional members of the corrections advisory board or, if necessary, additional members so that each county which is not otherwise represented on the board is represented by at least one member of such board; and

(7) three members of the corrections advisory board shall be appointed by cities located within the county or group of cooperating counties as follows: (A) If there are three or more cities of the first class, the governing body of each of the three cities of the first class having the largest populations shall each appoint one member; (B) if there are two cities of the first class, the governing body of the larger city of the first class shall appoint two members and the governing body of the smaller city of the first class shall appoint one member; (C) if there is only one city of the first class, the governing body of such city shall appoint all three members; and (D) if there are no cities of the first class, the governing body of each of the three cities having the largest populations shall each appoint one member.

(b) If possible, of the members appointed by the boards of county commissioners in accordance with subsection (a)(6) and by the governing bodies of cities in accordance with subsection (a)(7), members shall be representative of one or more of the following: (1) Parole officers; (2) public or private social service agencies; (3) ex-offenders; (4) the health care professions; and (5) the general public.

(c) At least two members of each corrections advisory board shall be representative of ethnic minorities and no more than $\frac{2}{3}$ of the members of each board shall be members of the same sex.

(d) In lieu of the provisions of subsections (a) through (c), a group of cooperating counties as provided in subsection (a)(2) of K.S.A. [75-52,110](#), and amendments thereto, may establish a corrections advisory board which such board's membership shall be determined by such group of counties through cooperative action pursuant to the provisions of K.S.A. [12-2901](#) through [12-2907](#), and amendments thereto, to the extent that those statutes do not conflict with the provisions of this act, except that if two or more counties in two or more judicial districts are cooperating, the chief judge of each such judicial district, or a judge of the district court designated by each such chief judge shall be a member of such board. In determining the membership of the corrections advisory board pursuant to this subsection, such group of counties shall appoint members who are representative of law enforcement, prosecution, the judiciary, education, corrections, ethnic minorities, the social services and the general public. Any corrections advisory board established and the membership determined pursuant to this subsection shall be subject to the approval of the secretary of corrections.

History: L. 1978, ch. 364, § 8; L. 1984, ch. 112, § 16; L. 1989, ch. 92, § 10; L. 1999, ch. 57, § 69; L. 2009, ch. 31, § 1; July 1.

**Reno County
Community Corrections
Advisory Board
By-Laws**

Article I

Name and Location

Section 1.

The name of this board shall be the Reno County Community Corrections Advisory Board, hereinafter referred to as the Board.

Section 2.

Location of all documents prepared by or on behalf of the Board, and requiring formal action by the Board of County Commissioners for Reno County, will be on file with the County Clerk's office in Reno County.

Article II

Purpose

Section 1.

The purpose of the Board shall be to formulate a comprehensive plan for the development, implementation, and operation of Community Correctional services in Reno County and to develop a plan for the administration, monitoring, and control of the community correctional services under the comprehensive plan. The Board is authorized to formulate the plan and submit such a plan to the County Commissioners of Reno County.

Meetings

Section 1. Regular Meetings

- a. Regular meetings of the Board shall be held on a pre-announced schedule, at least quarterly, at such time and place as the Board shall determine and designate.
- b. All proceedings of the Board and any committee or subcommittee of the Board shall be open to the public and in accordance with K.S.A. 75-4317 et. seq.

Section 2. Special Meetings

If special meetings are called, the Board must be advised at least three (3) days prior to the special meeting. Special meetings may be called by the chairperson, or vice-chairperson, or by a majority of the members of the Board.

Section 3. Quorum

No official business shall be conducted without a quorum. A quorum shall be a simple majority of the Board members.

Section 4. Voting

Each permanent member of the Board shall have one (1) vote. The act of a majority of the Board present at any meetings at which there is a quorum shall be the act of the whole Board, except as otherwise provided by these by-laws. All votes of members of the Board shall be recorded and shall become a matter of record.

Article III

Board Composition

Section 1. Board Members

The Board shall consist of no less than twelve (12) members who shall be representative of law enforcement, prosecution, the judiciary, education, corrections, ethnic minorities, the social services, and the general public and shall be appointed in accordance with K.S.A. 75-5297 (d).

Section 2. Board Terms

Members of the Community Corrections Advisory Board shall serve for terms of two (2) years from and after the date of their appointment during the first regular meeting in January and shall remain in office until their successors are duly appointed.

Section 3. Absence

Absences should be reported to the secretary of the Board in advance of the regularly scheduled meeting. More than Three (3) consecutive unexcused absences may constitute grounds for removal from the Board.

Section 4. Compensation

There shall be no compensation to any Community Corrections Advisory Board members except for Board approved expenses.

Section 5. Resignation

Resignation from the Board shall be by written letter submitted to the Advisory Board Chairperson and to the Board of Reno County Commissioners. The resignation shall be effective upon receipt of such notice by the members of the Board.

Section 6. Vacancies

Vacancies of the Board members shall be filled by appointment by the Reno County Commission or other appointing authority. Such appointments shall be made so that the Board will be in accordance with K.S.A. 75-5297 (d).

Article IV

Officers

Section 1. Elected Officer

The elected officers of the Community Corrections Advisory Board shall consist of: the chairperson, vice-chairperson and secretary.

Sections 2. Qualifications

Elected officers shall be members of the Community Corrections Advisory Board.

Section 3. Term of Office

The term of office for officers shall be one (1) year from the first regular meeting or until successors are duly elected.

Section 4. Resignation

Resignation from office shall be by written letter submitted to the Advisory Board. A copy of such notice shall be forwarded to the County and/or City Commissioners.

Section 5. Officer Vacancies

Vacancies of officers will be filled by a special election conducted by the Community Corrections Advisory Board for the remaining term of office.

Article V

Authority and Duties of Officers

Section 1. Chairpersons

The chairperson will preside at all Board meetings and will create such committees as deemed necessary and make appointments to those committees.

Section 2. Vice-Chairperson

The vice-chairperson will assume the duties of the chairperson in the absence of the chairperson.

Section 3. Secretary

The secretary will be responsible for taking and recording the minutes of the Advisory Board meetings and for sending out notices of the meetings.

Article VI

Parliamentary Authority

Section 1. Parliamentary Authority

Parliamentary Authority shall be regulated by Roberts Rules of Order.

Article VII

Amendments

Section 1. General

These by-laws may be adopted, amended, repealed, or added to by a two-thirds (2/3) vote of the Community Corrections Advisory Board at any regular or special meeting of the members, if notice of the proposed adoption, amendment, repeal, or addition is contained in the notice of the meeting.

Amendment #1:

The elected Officers shall constitute the Executive Committee. The Executive Committee shall have the authority to act as the whole Board in relation to any official business of the Board as determined by the chairperson and the director to require expeditious action. Any action of the Executive Committee shall be by unanimous vote. Each member of the Board as a whole shall be notified in writing within three working days of any action taken by the Executive Committee. Should any Advisory Board member want further review of the action taken by the Executive Committee, they may do so by written request to the Chair to call a special meeting of the full Board within seven (7) working days of their request. All other special meetings of the full Board shall be called in accordance with Article II, Section of these by-laws.

Adopted: 12/13/89
Amended: 4/11/96
Amended: 8/30/07
Amended: 8/6/09

Location: _____ Date: _____

Chairperson

Vice-Chairperson

Secretary

75-7044. Juvenile corrections advisory boards; membership, qualifications, appointment; alternative membership, qualifications and appointment provisions for cooperating counties; use of adult corrections advisory board, when. (a) Subject to the other provisions of this section, each juvenile corrections advisory board established under K.S.A. [75-7038](#) through [75-7053](#), and amendments thereto, shall consist of 12 or more members who shall be representative of law enforcement, defense, prosecution, the judiciary, education, corrections, ethnic minorities, the social services and the general public and shall be appointed as follows:

(1) The law enforcement representatives shall be:

(A) The sheriff or, if two or more counties are cooperating, the sheriff selected by the sheriffs of those counties, or the designee of that sheriff; and

(B) the chief of police of the city with the largest population at the time the board is established or, if two or more counties are cooperating, the chief of police selected by the chiefs of police of each city with the largest population in each county at the time the board is established, or the designee of that chief of police, except that for purposes of this paragraph in the case of a county having consolidated law enforcement and not having a sheriff or any chiefs of police, "sheriff" means the law enforcement director and "chief of police of the city with the largest population" or "chief of police" means a law enforcement officer, other than the law enforcement director, appointed by the county law enforcement agency for the purposes of this section;

(2) the prosecution representative shall be the county or district attorney or, if two or more counties are cooperating, a county or district attorney selected by the county and district attorneys of those counties, or the designee of that county or district attorney;

(3) the judiciary representative shall be the judge of the district court of the judicial district, who is assigned the juvenile court docket or the judge who is assigned most juvenile court cases, or if there is more than one judge in the judicial district who is assigned the juvenile court docket, the administrative judge of such judicial district shall appoint one of the judges who is assigned the juvenile court docket, containing the county or group of counties or, if two or more counties in two or more judicial districts are cooperating, the judge of each such judicial district, who is assigned the juvenile court docket or the judge who is assigned most juvenile court cases, or if there is more than one judge in the judicial district who is assigned the juvenile court docket, the administrative judge of such judicial district shall appoint one of the judges who is assigned the juvenile court docket;

(4) the education representative shall be an educational professional appointed by the board of county commissioners of the county or, if two or more counties are cooperating, by the boards of county commissioners of those counties;

(5) a court services officer designated by the judge of the district court of the judicial district, who is assigned the juvenile court docket or the judge who is assigned most juvenile court cases, or if there is more than one judge in the judicial district who is assigned the juvenile court docket, the administrative judge of such judicial district shall appoint one of the judges who is assigned the juvenile court docket, containing the county or group of counties or, if counties in two or more judicial districts are cooperating, a court services officer designated by the judges of those judicial districts, who are assigned the juvenile court docket or the judges who are assigned most juvenile court cases;

(6) an executive director of the community mental health center or such director's designee or in the absence of such position, the board of county commissioners of the county shall appoint or, if two or more counties are cooperating, the boards of county commissioners of those counties shall together appoint a representative of mental health service providers for juveniles in such county or counties;

(7) the board of county commissioners of the county shall appoint or, if two or more counties are cooperating, the boards of county commissioners of those counties shall together appoint at least three and no more than six additional members of the juvenile corrections advisory board or, if necessary, additional members so that each county which is not otherwise represented on the board is represented by at least one member of such board;

(8) three members of the juvenile corrections advisory board shall be appointed by cities located within the county or group of cooperating counties as follows:

(A) If there are three or more cities of the first class, the governing body of each of the three cities of the first class having the largest populations shall each appoint one member;

(B) if there are two cities of the first class, the governing body of the larger city of the first class shall appoint two members and the governing body of the smaller city of the first class shall appoint one member;

(C) if there is only one city of the first class, the governing body of such city shall appoint all three members; or

(D) if there are no cities of the first class, the governing body of each of the three cities having the largest populations shall each appoint one member; and

(9) the juvenile defense representative shall be a practicing juvenile defense attorney in the judicial district and shall be selected by the judge of the district court of the judicial district who is assigned the juvenile court docket.

(b) If possible, of the members appointed by the boards of county commissioners in accordance with subsection (a)(7) and by the governing bodies of cities in accordance with subsection (a)(8), members shall be representative of one or more of the following:

- (1) Public or private social service agencies;
- (2) ex-offenders;
- (3) the health care professions; and
- (4) the general public.

(c) At least two members of each juvenile corrections advisory board shall be representative of ethnic minorities and no more than $\frac{2}{3}$ of the members of each board shall be members of the same gender.

(d) In lieu of the provisions of subsections (a) through (c), a group of cooperating counties as provided in K.S.A. [75-7052](#)(a)(2), and amendments thereto, may establish a juvenile corrections advisory board which such board's membership shall be determined by such group of counties through cooperative action pursuant to the provisions of K.S.A. [12-2901](#) through [12-2907](#), and amendments thereto, to the extent that those statutes do not conflict with the provisions of K.S.A. [75-7038](#) through [75-7053](#), and amendments thereto, except that if two or more counties in two or more judicial districts are cooperating, the administrative judge of each such judicial district, or a judge of the district court designated by each such administrative judge shall be a member of such board. In determining the membership of the juvenile corrections advisory board pursuant to this subsection, such group of counties shall appoint members who are representative of law enforcement, defense, prosecution, the judiciary, education, corrections, ethnic minorities, the social services and the general public. Any juvenile corrections advisory board established and the membership determined pursuant to this subsection shall be subject to the approval of the commissioner of juvenile justice.

(e) In lieu of the provisions of subsections (a) through (d) and subject to the approval of the secretary of corrections, any county may designate the corrections advisory board, as established in K.S.A. [75-5297](#), and amendments thereto, as such county's juvenile corrections advisory board. For the purposes of K.S.A. [75-7038](#) through [75-7053](#), and amendments thereto, if a county designates the corrections advisory board as provided by this subsection, membership on such board shall be expanded to comply with the requirements of subsection (a).

History: L. 1997, ch. 156, § 13; L. 2003, ch. 26, § 1; L. 2016, ch. 46, § 65; July 1.

Reno County Juvenile Corrections Advisory Board By-Laws

The Reno County Juvenile Corrections Advisory Board has been established by the Reno County Board of Commissioners, as a result of a comprehensive community planning effort related to juvenile offenders, and will make recommendations on how such programs and services can best be delivered. This thirteen (13) member Board will be asked to review and update the Juvenile Justice Comprehensive Strategic Plan, conduct broad community meetings to receive citizen perspectives, monitor the performance of programs supported by public funds, and advocate for the needs of troubled youth. The advisory board will make recommendations to the Board of County Commissioners on matters of juvenile justice, and will help to keep the needs of juvenile offenders in the hearts and minds of the legislators, government officials, and the entire community.

Purpose and Responsibilities

- Provide a vision and guidance on juvenile justice matters in Reno County.
- Evaluate publicly funded juvenile justice programs and services.
- Modify the Juvenile Justice Comprehensive Strategic Plan periodically.
- Be a catalyst for improved networking of all services to youth and families.
- Facilitate grants for juvenile justice programs and services in Reno County.
- Advocate for all youth in Reno County.

Process for the Advisory Board

- Review information on risks and resources for youth at least once every three years.
- Conduct a series of community meetings on juvenile justice at least once a year.
- Participate in appropriate activities sponsored by the Kansas Juvenile Justice Authority.
- Review performance measures information on all publicly funded juvenile justice programs.
- Review grant applications related to juvenile justice programs in Reno County.

Guidelines for the work of the Reno County Juvenile Corrections Advisory Board

- The Advisory Board will have access to all necessary information to support decisions.
- Members are free to contribute other relevant written information to assist the board.
- A staff selected by the Administrator Contact will support the work of the board.
- Advisory Board members are encouraged to bring new ideas to the table, and to assist in networking information to and from the Advisory Board to the larger community.
- The Advisory Board is subject to the Open Meetings law; members of the community are welcome to observe, but shall not participate in the Advisory Board.
- Consensus of the advisory board is the goal, but a majority and minority report can be submitted on any issue for which the advisory board is making recommendations.
- Media contact will be directed to the office of the Administrator Contact.

Board Composition

- The Board shall consist of no less than twelve (12) members who shall be representative of law enforcement, prosecution, the judiciary, education, corrections, ethnic minorities, the social services, and the general public and shall be appointed in accordance with K.S.A. 75-7044.
- Members of the Juvenile Corrections Advisory Board shall serve for terms of three (3) years from and after the date of their appointment and shall remain in office until their successors are duly appointed.
- Absences should be reported to the secretary of the Board in advance of the regularly scheduled meeting. More than three (3) consecutive unexcused absences may constitute grounds for removal from the board.
- There shall be no compensation to any Board member except for Board approved expenses.
- Resignation from the Board shall be by written letter submitted to the Advisory Board Chairperson and to the Board of Reno County Commissioners. The resignation shall be effective upon receipt of such notice by the member of the Board.
- Vacancies of the board members shall be filled by appointment by the Reno County Commission or other appointing authority. Such appointments shall be made so that the board will be in accordance with K.S.A. 75-7044.

**RENO COUNTY HEALTH DEPARTMENT
ADVISORY BOARD GUIDELINES**

PURPOSE: The Reno County Health Department Advisory Board shall advise the Director of the Reno County Health Department on health issues, evaluate the department's progress and serve as a liaison between the department and the community. The responsibilities of the Advisory Board shall be:

1. Provide advice and recommendations on policy proposals presented by the Director of the Health Department.
2. Evaluate programs, services, adequacy of facilities, and staffing when requested by the Director of the Health Department.
3. Create public understanding and support.
4. Provide advice, counsel, and recommendations regarding public health needs.

SECTION NO. 1: Term of Office

The full term of office will be three (3) years. Reappointment may be made for a second consecutive full term. Hutchinson Regional Medical Center, Kansas Department for Children and Families and PrairieStar Health Center, each of which, shall have permanent representation on the Advisory Board.

SECTION NO. 2: Number and Composition of the Board

The Reno County Health Department Advisory Board should include a consumer of public health services, representatives of the urban and rural areas of Reno County, from the Medical, Education, and Department for Children and Families. The Board will consist of at least 11 appointed members plus any ex-officio members appointed by the County Commissioners.

SECTION NO. 3: Meetings

The Advisory Board shall meet at least once every other month. Meetings may be planned on a more frequent basis when recommended by the Director or the Advisory Board Chairman. Notice of each meeting shall be given in writing to all members at least five (5) days prior to the meeting date including starting time, place and agenda for the next meeting. Board members are expected to attend all regular scheduled meetings. Members are to notify the Director of the Health Department or the Chairman of the Advisory Board if unable to attend. A majority of appointed members shall be considered a quorum. Reno County Health Department shall provide secretarial services including written minutes and attendance at meetings for the Advisory Board.

The Advisory Board will review the status of any member failing to attend three (3) successive meetings. Recommendations regarding retaining member, if any, shall be made by the Advisory Board to the Board of County Commissioners for consideration. The Board of County Commissioners may terminate the appointment of a member at any time for any reason it deems appropriate.

SECTION NO. 4: Vacancies

Vacancies occurring on the Board shall be filled by nomination of the Advisory Board with appointment by the Board of County Commissioners.



SECTION NO. 5: Election of Officers

Officers of the Advisory Board shall be the Chairman and Vice-Chairman. Term of office shall be for one year. Members may hold office for two consecutive terms. The Board shall elect officers for the next year at the December meeting. A vacancy in office may be filled by the Board for the entire unexpired portion of the term.

SECTION NO. 6: Chairman

The Chairman shall preside at all meetings and shall make reports to the members as needed. The Chairman will work closely with the Director of the Health Department.

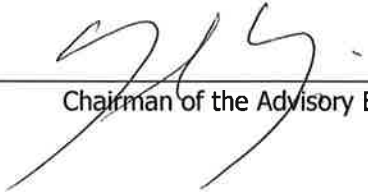
SECTION NO. 7: Vice-Chairman

In the absence or disability of the Chairman, the Vice-Chairman shall exercise all the Chairman's responsibilities.

SECTION NO. 8: Amendments to Advisory Board Guidelines

Amendments to these guidelines may be recommended to the Board of County Commissioners by an affirmative vote of six (6) members of the Advisory Board provided each proposed amendment has been submitted to the members of the Advisory Board in writing at least seven (7) days prior to meeting at which action is to be taken. Amendments to these guidelines are subject to adoption by the Board of County Commissioners.

Reno County Health Department Advisory Board recommends adoption of the above listed guidelines this 21 day of January, 2021.



Chairman of the Advisory Board

ADOPTED this 27th day of April, 2021, by the Board of County Commissioners of Reno County, Kansas.



Chairman, Reno County Board of Commissioners

ATTEST:



Reno County Clerk



A RESOLUTION ABOLISHING THE RENO COUNTY BOARD OF ZONING APPEALS AS CURRENTLY CONSTITUTED AND DESIGNATING THE RENO COUNTY PLANNING COMMISSION AS THE RENO COUNTY BOARD OF ZONING APPEALS

WHEREAS, the Board of County Commissioners has heretofore established the Reno County Board of Zoning Appeals and appointed membership thereto; and

WHEREAS, K.S.A. 12-759(g) provides that the county planning commission may be designated also as the county board of zoning appeals; and

WHEREAS, the Reno County Board of Zoning Appeals has heard and resolved a total of 14 appeals in the last ten (10) years and has gone for periods in excess of two (2) years without hearing any appeal; and

WHEREAS, no appeals are currently pending before the Reno County Board of Zoning Appeals nor has said board transacted any business since January 1, 2003; and

WHEREAS, the Board of County Commissioners for the reasons stated deems it unnecessary to maintain a separate Board of Zoning Appeals when the duties and responsibilities of said board can more efficiently be handled by the Reno County Planning Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF RENO COUNTY, KANSAS, that the Reno County Board of Zoning Appeals as presently established is hereby abolished and all County legislation establishing said board is hereby rescinded effective January 1, 2003. The terms of all current members of said board shall lapse effective said date.

12/14/03
BOC
K214

BE IT FURTHER RESOLVED that the Reno County Planning Commission be and the same is hereby designated as the Reno County Board of Zoning Appeals under the authority of K.S.A. 12-759(g), the same to be effective upon the adoption of this Resolution.

Adopted in regular session this 26th day of March, 2003.

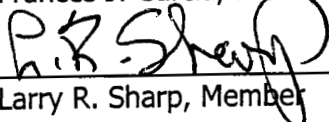
BOARD OF COUNTY COMMISSIONERS
OF RENO COUNTY, KANSAS



Francis E. Schoepf, Chairman

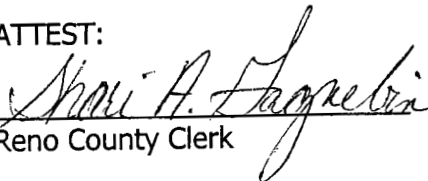


Frances J. Garcia, Member



Larry R. Sharp, Member

ATTEST:



Mari A. Hagreber
Reno County Clerk



**Planning, Zoning
& Utilities**

**Reno County Offices
206 West First Avenue
Hutchinson, Kansas 67501
Phone: 620-694-2978
Fax: 620-694-2987
TDD: KS RELAY CENTER 1-800-766-3777**

To: Board of County Commission

From: David R. McComb – PZU

Date: March 10, 2003

Subject: Designate the Reno County Planning Board to also serve as the Board of Zoning Appeals

Due to the small caseload of the current Board of Zoning Appeals (BZA), the members have unanimously recommended the merger of the BZA with the Reno County Planning Board as provided by state statute. With the intermittent meetings, members of the BZA felt that it was very difficult to stay in touch with the regulations and procedures required to make sound decisions and that the Planning Board was more in touch with the issues, regulations and procedures. The Planning Board unanimously agreed with accepting the additional responsibilities and to recommend for the merger of the two boards.

The current membership of the BZA as required in the by-laws is five (5) members and at least two members also being members of the Planning Board. Two of the three members not on the Planning Board would like to be placed on the list for appointment to the Planning Board as vacancies arise.

See Attached BZA meeting history.

BY LAWS

RENO COUNY PLANNING COMMISSION

RENO COUNTY, KANSAS

Thom Etzler, Chairman
Mark Richardson, Vice Chairman
Mary Lynn Baker
Lisa French
Ken Jorns
Gary Price
Steve Westfahl

BYLAWS PASSED – JULY 2, 1971

AMENDED

October 21, 1981
February 17, 1982
June 20, 1984
November 20, 1991
September 22, 1992
December 14, 1994
February 16, 2012
December 21, 2017

STATE ENABLING ACT AND COUNTY PLANNING RESOLUTION

The Reno County Planning Commission is subject to the planning laws of the State of Kansas and as such legislation applies to all County Planning Commission members in the State, and to Reno County Resolution adopted July 2, 1971, by the Reno County Board of County Commissioners. Those sections which specifically apply to the organization and operation of a County Planning Commission are briefly summarized as follows:

APPOINTMENT

1. The Reno County Planning Commission shall consist of seven members whom shall be appointed by the Reno County Board of County Commissioners.
2. These seven members shall be residents of Reno County, a majority of who live outside the corporate limits of any incorporated city.
3. Members may be reappointed and shall not serve for more than three consecutive terms; provided, that any appointment of a commission member to serve a term of less than seven (7) months shall not be considered as serving a term for purposes of reappointment. All members shall hold office until their successors are appointed and qualified. Members shall be appointed to a three year term.
4. Vacancies shall be filled for the unexpired term by the Board of County Commissioners;
5. Members shall serve without compensation for their services. Members shall be paid round trip mileage at the current IRS rate. Mileage distances shall be determined using MapQuest or other similar computer program and be the most direct route from the member's residence to the meeting site.
6. Training of all Commission members shall be done on an annual basis. This training will include, but not be limited to, new or existing state or federal legislation affecting existing procedures or the comprehensive plan, duties and responsibilities of the Planning Commission, and other items that will ensure the Planning Commission is operating efficiently and within the existing statutes of the state of Kansas.

ORGANIZATION

1. The County Planning Commission shall elect a Chairperson and a Vice-chairperson who shall serve for one year and until the respective successors have been selected.

2. The Planning Commission shall adopt such other rules and regulations governing its organization and procedures as it may deem necessary. Such rules and regulations shall not be inconsistent with the Resolutions of Reno County and the laws of the State of Kansas.
3. The County Commissioners may employ such employees as it may deem necessary for the work of the Planning Commission, and may contract with planners, engineers, landscape architects and other consultants for such services as may be required.
4. The Planning Commission shall, when it deems necessary recommend to the County Commissioners that it contract for, accept and expend grants from the Federal Government available for the purpose of County Planning and from any agency of the State or other source which might have funds available for such purposes.
5. All monies appropriated by the County Commissioners and all monies received from grants, gifts, or other sources for the use and benefit of the Planning Commission shall be deposited with the County Treasurer and shall be paid out on warrants approved by the Governing Body.

FUNCTION AND DUTY

1. It shall be the function and duty of the Planning Commission to advise the Governing Body in county planning, land use studies, technical services, and any and all types of planning studies requested by the Governing Body.
2. In the preparation of the Official Comprehensive Plan, the Planning Commission shall make careful and comprehensive surveys and studies of existing conditions and probable future growth within Reno County. After holding a public hearing, the Planning Commission shall recommend to the County Commissioners, carried by not less than a majority vote of the FULL membership of the Commission, a comprehensive plan for the coordinated development of Reno County. The County Commissioners shall adopt the comprehensive plan by resolution. The resolution shall refer expressly to the maps, descriptive matter and other matters intended by the Planning Commission to form the whole or part of the plan, and actions taken shall be recorded on the adopted plan. The Planning Commission may from time to time extend, or add to the plan by following the above procedure.
3. The Planning Commission will review the comprehensive plan on an annual basis and make amendments, changes and other updates as necessary. All changes to the comprehensive plan shall be forwarded to the County Commissioners for their consideration and approval. A complete update of the comprehensive plan should be undertaken every 10 years to coincide with new census data.

RULES AND REGULATIONS

The following rules and regulations govern the procedures of the Planning Commission and are adopted in accordance with the planning laws of the State of Kansas.

ARTICLE I: OFFICERS

1. The County Planning Commission shall organize annually at the last regular meeting of the calendar year.
2. The Planning Commission shall elect a Chairperson and Vice Chairperson from among the appointed members, which term shall be for one year. The Chairperson and Vice-Chairperson shall serve until their successors have been selected or until the term expires. The Reno County Planner shall serve as Secretary to the Planning Commission.
3. The Chairperson shall preside at all meetings and public hearings of the County Planning Commission; shall decide all points of order and procedure and shall transmit reports and recommendations of the Planning Commission to the County Commissioners.
4. The Vice-Chairperson shall assume the duties of the Chairperson in his/her absence.
5. The Secretary shall be responsible for keeping the minutes of the Planning Commission; sending agendas to members of the Planning Commission; carrying out written correspondence; maintaining the records of the Planning Commission; an assistant Secretary who is not a member of the Planning Commission may be appointed. Compensation for the assistant Secretary, if any, shall be set by the County Commissioners.

ARTICLE II: MEETINGS

1. The Planning Commission shall adopt an annual schedule of monthly meetings to be held at a time and place to be designated by the Chairperson.
2. Special meetings of the Planning Commission may be called by the Chairperson or in his absence by the Vice-Chairperson and three members of the Board, provided at least three days notice is given each member prior to any such meeting date.

3. The order of business at all meetings shall be as follows:
 - a. Roll Call
 - b. Approval of minutes of previous meeting
 - c. Old business
 - d. New business
 - e. Other business
 - f. Adjournment
4. All regular meetings of the Planning Commission shall be open to the public, except that the Planning Commission may adjourn to executive session in accordance with K. S. A 75-4319 et seq., entitled Closed or Executive Meetings
5. Where procedural and parliamentary rules adopted by the Planning Commission do not conflict; parliamentary procedure shall generally follow “Robert’s Rules of Order” with variations as deemed appropriate by the chairperson.

ARTICLE III: QUORUM

Four members, a majority of the Planning Commission, shall constitute a quorum for the transaction of business.

ARTICLE IV: VOTING

An affirmative vote of the majority of a quorum of the Planning Commission shall be necessary to authorize any official action of the Commission. Where such a vote is not possible either for or against a particular proposal, the results of such action shall be submitted to the County Commissioners with an explanation of the failure to establish an official vote on the subject in question. All members, including the Chairperson, shall have a vote and shall vote when present except that any member shall automatically disqualify himself from voting on any decision in which they foresee a potential conflict of interest.

ARTICLE V: RECOMMENDATIONS

An authorized representative of the Planning Commission shall have the right to appear before the County Commissioners for the purpose of reporting recommendations of the Planning Commission.

ARTICLE VI: COMMITTEES

1. The Planning Commission may establish such committees as it deems advisable and assign each committee specific duties or functions.
2. The Chairperson of the Planning Commission shall designate the members of each committee and shall name the Chairperson of each committee. The Chairperson of the Planning Commission shall fill vacancies on committees as they are created.

ARTICLE VII: RECORDS AND REPORTS

1. The Planning Commission shall keep a record of its resolutions, transactions, findings, and determinations.
2. All records of the Planning Commission shall be available for public review.

ARTICLE VIII: AGENDA SUBJECTS

1. Upon application by an interested party for a place upon the agenda of a Planning Commission meeting, the Secretary of the Commission shall require that all data pertaining to such subjects be presented in writing at least two weeks prior to the date of the Planning Commission meeting.
2. Where the volume of the Planning Commission subjects may require such action, the Chairperson of the Planning Commission may, with approval of the Planning Commission, postpone discussion of certain subjects until sufficient time is available for the members to give proper review to such subjects.
3. Agendas shall ordinarily be mailed to the members of the Planning Commission at least three days prior to the Planning Commission meeting.
4. Subjects which are not listed on an official Planning Commission agenda may be introduced and discussed at a meeting; however, no action shall be taken until such subjects appear on a published agenda.

ARTICLE IX: PUBLICITY

1. The Planning Commission shall encourage the public to attend its regular meetings and shall take positive action to keep its activities before the public by supplying newspaper, radio, and television stations with information.
2. If a public hearing is required, the Planning Commission shall fix a reasonable time for the hearing and give public notice as to the time, place, date, and subject

in the official county newspaper to be published at least 20 days prior to the hearing. Affected property owners shall be notified in writing at least 20 days in advance of the public hearing.

ARTICLE X: ATTENDANCE OF MEMBERS

Whenever any duly appointed member of the Planning Commission does not attend three (3) regular consecutive meetings or at least eight (8) meetings in a twelve (12) month period unless excused the by Secretary, it shall be assumed that he/she has tendered his/her resignation to the County Commissioners. It shall be the duty of each member to notify the Secretary of the Planning Commission in the event he/she cannot attend the regular monthly meeting.


XI

These rules of procedure may be amended by an affirmative vote by five (5) members of the Planning Commission provided such proposed amendment has been submitted in writing to each member of the Board at least three (3) days prior to the meeting at which such action is to be taken.

ARTICLE XII: REPEAL OF RULES OF PROCEDURES

These rules of procedure shall repeal and replace all other rules of procedure which the Planning Commission has previously adopted.

ATTEST: APPROVED BY RENO COUNTY PLANNING COMMISSION


Mark Vonachen, Secretary

Etzler,

Date 21 7



AGENDA ITEM

AGENDA ITEM #VIII.A

AGENDA DATE: February 8, 2022

PRESENTED BY: Randy Partington, County Administrator

AGENDA TOPIC:
Monthly Department Reports

SUMMARY & BACKGROUND OF TOPIC:

Every month, departments have been asked to provide an update on the previous month's major activities. The reports are intended to keep the county commission informed about the appointed and elected departments. Attached are reports for Aging-Public Transport, Appraiser, Automotive, County Clerk, Community Corrections, Communications, District Attorney, and Emergency Management.

ALL OPTIONS:

n/a

RECOMMENDATION / REQUEST:

Discussion Only

POLICY / FISCAL IMPACT:

n/a



120 W. Avenue B, Hutchinson, KS 67501

(620)694-2911 Fax: (620)694-2767

Monthly Report for January 2022

Submitted by

Barbara Lilyhorn

Director- Department of Aging and Public Transportation

Staff

Two Rcat driver's positions are open. These are a full time Fixed Route position and a Paratransit position. These hours are now being covered by either pulling drivers from Paratransit service or Overtime.

Budget

The Department of Aging has spent 8% and the Department of Public Transportation has spent 4% of the Department budgets respectively – a composite total of 5% of the entire 002 expenditure budget as of 01/27/2022. Composite revenue is 10%.

Operations

The federal mask mandate was extended until March 18, 2022, for all public transportation in the United States.

Rcat received a supply of KN95 Masks through the Reno County Health Department and the Emergency Management Department. We also received a bulk box of 40 COVID19 test kits.

Bi-monthly meetings of the Reno County Public Transportation Commission and the Reno County Council on Aging were held.

The proposed changes to the Rcat Fixed Routes require public notice and we have been working with Communications Specialist Laurie Moody on the development of Press Releases, Social Media messaging and posts to the Reno County webpage. We are also posting information in the Rcat Transfer Station and in each Rcat Vehicle.

The Department of Aging received the 2022 Poverty Guidelines which are used to assist clients with applications for multiple programs. An example is the Low-Income Home Energy Assistance Program whose application period began this month.



RENO COUNTY
125 West First Ave.
Hutchinson, Kansas 67501
(620) 694-2915
Fax: (620) 694-2987

RE: Monthly report ending January 2022

Dear Randy Partington, County Administrator:

Staffing changes or issues

The County Appraiser's office is at full staff except for the County Appraiser's position

Financial summary

- As of January, the Appraiser's office will have spent approximately 3% of the year-to-date budget, with the majority of it being payroll. The remaining expenses were primarily regular/seasonal monthly expenses.

Projects/Issues/Challenges/Concerns

Personal Property

- Personal property staff is adding and removing personal property items as calls and documents come in.
- Renditions have been mailed and are being worked as they come in.

Residential Department

- Residential Field staff are finishing up setting values.
- Residential staff continues to do Payment under protest hearings.
- Residential staff is working on clean up queries to prepare to mail Change of value notices.

Commercial Department

- Commercial staff is finishing up setting values.
- Commercial staff is starting clean up queries.

- Commercial staff is holding Payment under protest hearings.



120 W. Avenue B, Hutchinson, KS 67501
620-694-2585
Fax: 620-694-2767

Budget YTD Summary

As of January 26, 2022, we are at 7% of our overall budget. This amounts to \$11,561 out of the overall budget of \$154,645.

Projects/Issues

One issue we are having with vehicle replacements is a short time frame to order vehicles and extended delivery dates. The replacement patrol vehicles that were approved at the first of the year have an estimated 30-week delivery time. In the past these have had a 12-15 week deliver date.

We are still running into supply chain issues and national backorders of parts. We have been waiting 3 months for some warranty replacement parts for five of the patrol units. We are occasionally running into delays in getting common maintenance items for vehicles.

The Department of Energy is forecasting 2022 fuel prices to average about 6 cents a gallon more than 2021 so if this happens, we should see fuel expenses close to the 2021 figures.



**Donna Patton
County Clerk**

RENO COUNTY
125 West 1st Ave.
Hutchinson, Kansas 67501
(620) 694-2934
Fax: (620) 694-2534
TDD: Kansas Relay Center 1-800-766-3777

Clerk/Election Monthly Report for January

The Election's Office hasn't received any filings for the two new Commission seats or the Township Clerks, but we have had some phone calls asking about the process.

In the Clerk's Office, W-2's and 1099's will be mailed out before the end of January. Val & Jami are working on them currently.

By the end of January, 7% of the year-to-date budget in the Clerk's Office was used and 2% in the Election's Office, with most of that being used for payroll.

Donna Patton



COMMUNITY CORRECTIONS

115 West 1st
Hutchinson, Ks. 67501
Phone 620-665-7042
Fax 620-662-8613

County Commission Report

January 2022

Staffing

There have been no staffing changes in January and there are no current vacancies.

Projects/Concerns

In October, 2021, three other Community Corrections Directors and I testified before the Joint Committee on Corrections and Juvenile Justice about our funding concerns. January 19, the Deputy Director from Sedgwick County and I testified before the House Transportation and Public Safety Budget Committee. Most recently, on January 25, I testified before the Senate Ways and Means Committee informing them about what role Community Corrections plays in community safety and our need for additional funding. Community Corrections statewide has been making the case for additional State funding with legislators. In February the State budget discussions will increase as they try to finalize the State's budget.

Governor Kelly recommended a \$2.6 million increase for Community Corrections yet this fiscal year and \$8.4 million increase for FY'23. While we certainly appreciate this investment the amount needed statewide is \$14.3 million. This would bring agencies up to a competitive pay rate for adult and juvenile staff and add an additional 50 adult officers Statewide. We believe the \$14.3 million is essential to providing public safety and a positive step towards restoring agencies. This request does not replace the many other positions agencies have lost due to eight years of flat funding. Governor Kelly's budget still must be approved so we will continue to advocate for additional funding. We don't know when, or if, the \$2.6 million would be allocated to agencies. If additional money is approved for FY'22, ending June 30, it could reduce our need for County support for calendar year 2022.

Financial

Securing additional funding has been, and will continue to be a primary focus through this legislative session. Currently our budget lines are on track except the expected shortfall in personnel.

Communications Monthly Report- January 2022

Projects: The main initiatives for the month included the Childcare Licensure Updates & Promo Planning, Treasurer's Office videos, COVID upticks, Commissioner Expansion, Appraiser Valuations

Press Releases:

- Health Dept. Pfizer Boosters for 12-15, Commissioner Expansion- Governor Approves November Election, Health Department Contact Tracing Changes, Health Dept. Stay Home if Ill, Childcare Provider Orientation, Rcat Route Changes, Landfill Moving Facilities

Graphic Design:

- Reno County Mission Banner, Spotlight graphics for vaccinations and Comm. Expansion.

Website:

- General updates for all departments daily, 7 news flashes (Pfizer vaccine boosters for age 12-15, valuations, Governor and Commission, HDP Contract Tracing, HDP stay home if sick, RCAT changes, Landfill), revamped and added Childcare Licensing web pages, updated bottom links, added verbiage to landfill and transportation pages., new Counselor information.

Videos/Audio/Photos:

- Videotaped at Treasurer's Office, photos of service awards, Commissioner Expansion video, staff photos

Social Media:

- Facebook Reno Co.: 2,970 followers (+113), 32 posts
 - Top Post: Please Don't go to Emergency Room for COVID Test (1.13.22)
 - 29,006 reach, 32,480 impressions, 188 clicks, 259 shares, 538 reactions, 65 comments, 13 hide post
- Facebook EMA: 10,985 followers (+19) 7 posts
 - Top Post: Weather update by EM (1.25.22)
 - 6,092 reach, 102 post clicks, 13 shares, 20 reactions, 0 hide posts
- Twitter: 808 followers (+9), 28 tweets
 - Top post: Welcome new County Counselor (1.20.22)
 - 233 impressions, 7 engagements, 2 likes, 1 reply
- YouTube: 191 subscribers (+1) 3 videos
 - Top video: Reno County Commission (1.11.22)
 - 27 views
- LinkedIn: 38 followers (+4) 3 posts
- Other posts: HR job openings, Commission meeting promotion, Courthouse entrance closed, Joe O'Sullivan retirement, COVID cases, free covid tests, MLK closings, valuations appraisers, Welcome new Counselor, ARPA task force findings, Childcare Provider Orientation, Landfill facilities moving, Rcat route changes

Other Activities: Added NextDoor page, media buying for Valuations, media scheduling for events

DISTRICT ATTORNEY
Thomas R. Stanton

DEPUTY DISTRICT ATTORNEY
Andrew R. Davidson

**SENIOR ASSISTANT
DISTRICT ATTORNEY**
Kimberly A. Rodebaugh

ASSISTANT DISTRICT ATTORNEYS
Jennifer L. Harper
Sierra M. Logan
Brian Koch
Jamie L. Karasek

**OFFICE OF THE
RENO COUNTY
DISTRICT ATTORNEY**

The 27th Judicial District of Kansas
206 West First Avenue, 5th Floor
Hutchinson, KS 67501-5245

TELEPHONE: (620) 694-2715
FAX: (620) 694-2711

Victim-Witness Service
(620) 694-2773

Investigator Daniel Nowlan
(620) 694-2765

JANUARY 2022 BOCC UPDATE

January 31, 2022

Staffing changes or issues: As of January 31, 2022, the Reno County District Attorney's Office employs 19 people; seven attorneys/prosecutors; one investigator/coroner assistant; one part-time assistant coroner; one office manager; one victim/witness coordinator; one diversion coordinator and seven office legal staff.

The receptionist for the Reno County District Attorney's Office, Willette Miller, resigned effective the end of the day on January 3, 2022. We conducted two interviews the last week of January 2022, to find her replacement, and have one more interview set for February 1, 2022. We will hopefully fill that position by February 7, 2022.

I wish to thank the Commissioners, Randy Partington, Helen Foster and Phil Hayes for all the work that was done to define and implement the new salary structure. I truly believe the decisions that were made regarding salaries will make Reno County employees feel appreciated.

There was one graduation from Drug Court in the month of January.

Budget Summary: FY2021 expenditures to date are at 95% of budget.
FY2022 expenditures to date are at 7% of budget.

Projects-Issues-Challenges-Concerns: I appreciate the progress being made toward remodeling the Fifth floor to meet the needs of the District Attorney's Office. The water damage we received this summer included damage to the desks and counter in the reception area of the office, and damage to the carpeting in that area. It is my understanding that the insurance company for the contractors currently working on the courthouse will pay for this damage. I will be working with Harlen and Randy to determine what those repairs will consist of, as well as any other improvements that need to be made to the offices. One continuing concern I have is the quality of the air in my offices because of the mold and mildew that appears to be present as a result of the water leaks over the years. I purchased an air ionizer for the office, and the staff reports an improvement in the air quality. More needs to be done to remediate the issues in the diversion office on the Fifth floor.



Thomas R. Stanton
Reno County District Attorney



Emergency Management

Reno County
206 W 1st Ave
Hutchinson, KS 67501
620-694-2974

Staffing changes or issues (if any)

There are no staffing changes to report. In my department, I have a full time Emergency Management Specialist and an administrative assistant.

Budget YTD summary

At the end of January, Emergency Management has used 4% of its year-to-date budget.

Projects/Issues/Challenges/Concerns

Personal Protective Equipment (PPE) increase with the positive case rate in the community. With the increased cases, the number of agencies requesting PPE has also gone up. The local disaster declaration was used during the weeks of January 10th and January 17th to receive supplies from the state, assisting three medical care facilities in Reno County. This local declaration was allowed to expire on January 25, 2022.

Over the past several months, we have met with various agencies across the county to discuss wildfire coordination and mitigation. Those discussions were documented in a PDF and are now ready to be presented.

The first quarter workman's compensation premiums and the property casualty premiums were paid earlier this month.

Todd completed an online Incident Safety Officer Class.

With the statewide increase of COVID cases, state conference calls have increased to 4 days each week. How supplies are ordered through the state have also been changed this week.

The Rual Fire Administrator position has received applications and is set to close on February 1, 2022.



AGENDA ITEM

AGENDA ITEM #VIII.B

AGENDA DATE: February 8, 2022

PRESENTED BY: Randy Partington, County Administrator

AGENDA TOPIC:
Financial Report

SUMMARY & BACKGROUND OF TOPIC:

Attached is a report to keep the commission informed of the county's financial status.

ALL OPTIONS:

Non action agenda item

RECOMMENDATION / REQUEST:

Discussion only

POLICY / FISCAL IMPACT:

None

2021 YTD BUDGET REPORT

As of 12/31/2021

Department	Adopted Budget	Actual Amount	% Rec'd / Used
001 General Fund			
00 Dept			
Revenue			
Interest	299,000.00	878,249.21	293.73%
Taxes	14,958,710.00	16,496,015.08	110.28%
Licenses, Permits, and Fees	640,250.00	342,177.37	129.00%
Reimbursements	752,500.00	819,228.60	108.87%
Other	9,685,990.00	95,180.27	0.98%
Revenue Total	26,336,450.00	18,630,850.53	71.76%
Expenses			
Other Expense & Reimbursements	0.00	(3,024.00)	
Expenses Total	0.00	(3,024.00)	
01 County Commission			
Expenses			
Personal Services	54,000.00	54,276.29	100.51%
Contractual Services	6,800.00	4,050.76	59.57%
Commodities	0.00	2,372.06	
Expenses Total	60,800.00	60,699.11	99.83%
02 County Clerk			
Revenue			
Reimbursements	0.00	293.73	
Revenue Total	0.00	293.73	
Expenses			
Personal Services	240,606.00	245,683.76	102.11%
Contractual Services	7,710.00	5,879.30	76.26%
Commodities	4,600.00	2,309.67	50.21%
Other Expense & Reimbursements	0.00	0.00	
Expenses Total	252,916.00	253,872.73	100.38%
03 County Treasurer			
Revenue			
Reimbursements	0.00	249.24	
Revenue Total	0.00	249.24	
Expenses			
Personal Services	161,431.00	164,440.98	101.86%
Contractual Services	44,450.00	31,228.66	70.26%
Commodities	32,150.00	26,616.62	82.79%
Capital Improvement & Outlay	500.00	280.48	56.10%
Expenses Total	238,531.00	222,566.74	93.31%

2021 YTD BUDGET REPORT

Department	Adopted Budget	Actual Amount	% Rec'd / Used
04 District Attorney			
Revenue			
Licenses, Permits, and Fees	80,000.00	169,559.50	211.95%
Revenue Total	80,000.00	169,559.50	211.95%
Expenses			
Personal Services	1,022,088.00	1,021,471.74	99.94%
Contractual Services	123,080.00	68,084.77	55.32%
Commodities	38,500.00	38,210.98	99.25%
Expenses Total	1,183,668.00	1,127,767.49	95.28%
05 Register of Deeds			
Revenue			
Licenses, Permits, and Fees	0.00	644,236.00	171.80%
Revenue Total	0.00	644,236.00	171.80%
Expenses			
Personal Services	136,297.00	134,824.08	98.92%
Contractual Services	9,400.00	6,944.80	73.88%
Commodities	4,800.00	3,804.48	79.26%
Capital Improvement & Outlay	2,000.00	0.00	0.00%
Expenses Total	152,497.00	145,573.36	95.46%
06 Sheriff			
Revenue			
Licenses, Permits, and Fees	60,000.00	32,245.00	53.74%
Reimbursements	42,000.00	35,895.40	85.47%
Revenue Total	102,000.00	68,140.40	66.80%
Expenses			
Personal Services	2,555,732.00	2,621,085.72	98.10%
Contractual Services	315,802.00	282,189.44	89.36%
Commodities	220,350.00	239,494.12	108.69%
Capital Improvement & Outlay	189,425.00	175,363.36	92.58%
Other Expense & Reimbursements	2,000.00	1,060.77	53.04%
Expenses Total	3,283,309.00	3,319,193.41	97.64%
07 Administration			
Expenses			
Personal Services	422,617.00	453,130.74	107.22%
Contractual Services	45,550.00	54,735.58	120.17%
Commodities	2,700.00	2,294.64	84.99%
Other Expense & Reimbursements	0.00	149.65	
COVID CRF and ARPA Grant Expenditures	0.00	(8,506.74)	
Expenses Total	470,867.00	501,803.87	106.57%

2021 YTD BUDGET REPORT

Department	Adopted Budget	Actual Amount	% Rec'd / Used
08 Unified Courts			
Revenue			
Reimbursements	10,000.00	17,121.00	171.21%
Revenue Total	10,000.00	17,121.00	171.21%
Expenses			
Contractual Services	543,103.00	481,865.72	88.72%
Commodities	53,900.00	48,224.51	89.47%
Other Expense & Reimbursements	0.00	0.00	
Expenses Total	597,003.00	530,090.23	88.79%
09 Courthouse General			
Revenue			
Reimbursements	15,000.00	25,608.56	170.72%
Revenue Total	15,000.00	25,608.56	170.72%
Expenses			
Personal Services	71,272.00	73,608.88	103.28%
Contractual Services	1,502,250.00	1,405,451.54	84.10%
Commodities	1,000.00	314.59	31.46%
Capital Improvement & Outlay	1,000,000.00	19,278.04	2.32%
Other Expense & Reimbursements	24,000.00	51,993.44	216.64%
Outside Agencies Appropriation	570,500.00	570,500.00	100.00%
Ambulance Services	1,525,764.00	1,095,767.47	71.82%
Emergency Communications	650,000.00	563,672.91	86.72%
Economic Development Projects	400,000.00	50,000.00	12.50%
Transfers Out to Other Funds	856,279.00	0.00	
Commission Discretionary	20,000.00	4,655.87	23.28%
Reserve for Cash Carryover & Contingencies	6,893,800.00	0.00	0.00%
Expenses Total	13,514,865.00	3,835,242.74	30.30%
10 County General			
Expenses			
Other Expense & Reimbursements	0.00	1,853.78	
Transfers Out to Other Funds	0.00	856,279.00	100.00%
10 County General Total	0.00	858,132.78	100.22%
11 Maintenance			
Revenue			
Reimbursements	30,000.00	40,478.47	134.93%
Revenue Total	30,000.00	40,478.47	134.93%
Expenses			
Personal Services	737,052.00	576,462.61	78.21%
Contractual Services	82,411.00	59,975.80	77.48%
Commodities	72,309.00	57,312.05	79.26%
Capital Improvement & Outlay	15,000.00	20,000.00	100.00%
Expenses Total	906,772.00	713,750.46	78.71%

2021 YTD BUDGET REPORT

Department	Adopted Budget	Actual Amount	% Rec'd / Used
12 Planning Zoning Utilities			
Expenses			
Personal Services	60,611.00	60,890.66	100.46%
Contractual Services	18,400.00	10,242.99	55.67%
Commodities	700.00	102.07	14.58%
12 Planning Zoning Utilities Total	79,711.00	71,235.72	89.37%
13 Emergency Management			
Revenue			
Licenses, Permits, and Fees	0.00	1,000.00	
Reimbursements	0.00	1,023.40	
Revenue Total	0.00	2,023.40	
Expenses			
Personal Services	119,143.00	131,704.95	110.54%
Contractual Services	27,375.00	21,233.75	77.57%
Commodities	15,350.00	17,017.23	110.86%
Capital Improvement & Outlay	7,482.00	6,682.79	89.32%
Other Expense & Reimbursements	0.00	27,258.31	
COVID CRF and ARPA Grant Expenditures	0.00	(13,311.51)	
Expenses Total	169,350.00	190,585.52	112.54%
14 Jail			
Revenue			
Reimbursements	90,000.00	47,733.32	53.04%
Other	5,000.00	0.00	0.00%
Revenue Total	95,000.00	47,733.32	50.25%
Expenses			
Personal Services	2,222,689.00	2,088,485.62	99.14%
Contractual Services	874,246.00	908,825.69	103.96%
Commodities	171,000.00	183,123.26	107.09%
Capital Improvement & Outlay	60,600.00	14,466.03	25.91%
Other Expense & Reimbursements	0.00	435.00	
Expenses Total	3,328,535.00	3,195,335.60	99.51%
15 Human Resources			
Expenses			
Personal Services	194,872.00	181,983.23	93.39%
Contractual Services	55,724.00	42,200.32	75.73%
Commodities	16,500.00	6,283.20	38.08%
Expenses Total	267,096.00	230,466.75	86.29%

2021 YTD BUDGET REPORT

Department	Adopted Budget	Actual Amount	% Rec'd / Used
16 Appraiser			
Revenue			
Reimbursements	3,000.00	9,253.67	308.46%
Revenue Total	3,000.00	9,253.67	308.46%
Expenses			
Personal Services	585,769.00	525,342.03	89.68%
Contractual Services	84,245.00	64,244.04	76.26%
Commodities	22,000.00	16,892.23	76.78%
Capital Improvement & Outlay	10,000.00	8,500.00	85.00%
Expenses Total	702,014.00	614,978.30	87.60%
17 Election			
Revenue			
Reimbursements	500.00	726.66	145.33%
Revenue Total	500.00	726.66	145.33%
Expenses			
Personal Services	116,540.00	107,099.03	91.90%
Contractual Services	185,775.00	125,465.69	67.54%
Commodities	14,800.00	8,388.68	56.68%
Capital Improvement & Outlay	4,000.00	1,375.55	34.39%
Transfers Out to Other Funds	58,296.00	0.00	0.00%
Expenses Total	379,411.00	242,328.95	63.87%
18 Information Technology			
Revenue			
Reimbursements	28,000.00	30,570.39	109.18%
Revenue Total	28,000.00	30,570.39	109.18%
Expenses			
Personal Services	397,680.00	353,893.54	88.99%
Contractual Services	267,875.00	262,663.60	98.05%
Commodities	5,000.00	3,664.58	73.29%
Capital Improvement & Outlay	13,000.00	10,129.89	77.92%
Expenses Total	683,555.00	630,351.61	92.22%
24 Auto Center			
Revenue			
Reimbursements	20,000.00	19,760.00	98.80%
Revenue Total	20,000.00	19,760.00	98.80%
Expenses			
Personal Services	124,390.00	125,443.48	100.85%
Contractual Services	14,667.00	13,584.32	92.62%
Commodities	9,695.00	7,678.01	79.20%
Capital Improvement & Outlay	6,000.00	561.52	9.36%
Expenses Total	154,752.00	147,267.33	95.16%

2021 YTD BUDGET REPORT

Department	Adopted Budget	Actual Amount	% Rec'd / Used
REVENUE TOTALS	26,719,950.00	19,706,604.87	73.75%
EXPENSE TOTALS	26,425,652.00	16,888,218.70	63.91%
Fund 001 General Fund	294,298.00	2,818,386.17	

Beginning Fund Balance: 14,919,894.47

Ending Fund Balance: 17,738,280.64

YTD BUDGET REPORT

As of 12/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used	
002 Dept of Aging				
Revenue				
Taxes	254,689.00	258,820.37	101.62%	
Licenses, Permits, and Fees	250.00	1.00	0.40%	
Reimbursements	192,025.00	15,361.77	8.00%	
Other	1,830,279.00	1,761,614.64	96.25%	
Revenue Total	2,277,243.00	2,035,797.78	89.40%	
Expenses				
Personal Services	1,147,398.00	1,128,461.31	98.35%	
Contractual Services	590,870.00	498,021.59	84.29%	
Commodities	282,150.00	137,281.37	48.66%	
Capital Improvement & Outlay	249,565.00	124,399.94	49.85%	
Other Expense & Reimbursements	425.00	(11.06)	-2.60%	
Expenses Total	2,270,408.00	1,888,153.15	83.16%	
	REVENUE TOTALS	2,277,243.00	2,035,797.78	89.40%
	EXPENSE TOTALS	2,270,408.00	1,888,153.15	83.16%
Fund 002-Dept of Aging Totals	6,835.00	147,644.63		
	Beginning Fund Balance:	763,137.16		
	Ending Fund Balance:	910,781.79		

As of 12/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used	
003 Health				
Revenue				
Taxes	1,187,305.00	1,203,582.89	101.37%	
Licenses, Permits, and Fees	10,000.00	3,404.45	34.04%	
Reimbursements	850,000.00	1,206,895.46	141.99%	
Other	1,282,470.00	1,251,856.56	97.61%	
Revenue Total	3,329,775.00	3,665,739.36	110.09%	
Expenses				
Personal Services	2,445,944.00	2,560,012.64	104.66%	
Contractual Services	585,600.00	780,608.50	133.30%	
Commodities	261,700.00	233,615.59	89.27%	
Capital Improvement & Outlay	5,000.00	19,051.56	381.03%	
Other Expense & Reimbursements	0.00	(301.02)		
COVID CRF and ARPA Grant Expenditures	0.00	(85,889.06)		
Expenses Total	3,298,244.00	3,507,098.21	106.33%	
	REVENUE TOTALS	3,329,775.00	3,665,739.36	110.09%
	EXPENSE TOTALS	3,298,244.00	3,507,098.21	106.33%
Fund 003-Health Totals	31,531.00	158,641.15		
	Beginning Fund Balance:	1,358,836.24		
	Ending Fund Balance:	1,517,477.39		

YTD BUDGET REPORT

As of 12/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used
004 Noxious Weed			
Revenue			
Taxes	63,951.00	64,435.61	100.76%
Reimbursements	25,000.00	0.00	0.00%
Other	42,703.00	20,500.26	48.01%
Revenue Total	131,654.00	84,935.87	64.51%
Expenses			
Personal Services	79,518.00	79,648.88	100.16%
Contractual Services	3,800.00	2,457.14	64.66%
Commodities	36,550.00	33,008.00	90.31%
Transfers Out to Other Funds	10,000.00	0.00	0.00%
Expenses Total	129,868.00	115,114.02	88.64%
REVENUE TOTALS	131,654.00	84,935.87	64.51%
EXPENSE TOTALS	129,868.00	115,114.02	88.64%
Fund 004-Nox Weed Totals	1,786.00	(30,178.15)	
Beginning Fund Balance:		57,791.63	
Ending Fund Balance:		27,613.48	

As of 12/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used
006 Special Bridge Fund			
Revenue			
Taxes	969,095.00	996,958.75	102.88%
Reimbursements	1,200,000.00	328,561.31	27.38%
Other	605,368.00	0.00	0.00%
Revenue Total	2,774,463.00	1,325,520.06	47.78%
Expenses			
Contractual Services	1,725,000.00	116,339.12	6.74%
Commodities	350,000.00	0.00	0.00%
Capital Improvement & Outlay	675,000.00	0.00	0.00%
Other Expense & Reimbursements	0.00	176,240.00	
Expenses Total	2,750,000.00	292,579.12	10.64%
REVENUE TOTALS	2,774,463.00	1,325,520.06	47.78%
EXPENSE TOTALS	2,750,000.00	292,579.12	10.64%
Fund 006-Sp Bridge Totals	24,463.00	1,032,940.94	
Beginning Fund Balance:		2,937,495.13	
Ending Fund Balance:		3,970,436.07	

YTD BUDGET REPORT

As of 12/31/2021

Fund	Adopted Budget	Amt Received / Expended	% Rec'd / Used	
007 Public Works				
Revenue				
Taxes	4,963,448.00	5,017,029.47	101.08%	
Reimbursements	275,000.00	32,471.06	11.81%	
Other	1,411,995.00	1,776,045.71	125.78%	
Revenue Total	6,650,443.00	6,825,546.24	102.63%	
Expenses				
Personal Services	2,139,249.00	1,924,718.28	89.97%	
Contractual Services	307,550.00	191,010.52	62.11%	
Commodities	3,212,500.00	3,436,606.26	106.98%	
Capital Improvement & Outlay	557,500.00	515,126.49	92.40%	
Reserve for Cash Carryover & Contingencies	200,000.00	0.00	0.00%	
Transfers Out to Other Funds	100,000.00	0.00	0.00%	
Expenses Total	6,516,799.00	6,067,461.55	93.10%	
	REVENUE TOTALS	6,650,443.00	6,825,546.24	102.63%
	EXPENSE TOTALS	6,516,799.00	6,067,461.55	93.10%
	Fund 007-Public Works	133,644.00	758,084.69	
		Beginning Fund Balance:	1,456,446.02	
		Ending Fund Balance:	2,214,530.71	

As of 12/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used	
008 Solid Waste				
Revenue				
Reimbursements	20,000.00	381,693.25	1908.47%	
Other	9,307,597.00	5,180,115.91	55.65%	
Revenue Total	9,327,597.00	5,561,809.16	59.63%	
Expenses				
Personal Services	1,514,173.00	1,268,460.04	83.77%	
Contractual Services	1,174,450.00	1,092,539.25	93.10%	
Commodities	571,500.00	353,462.40	61.85%	
Capital Improvement & Outlay	1,003,000.00	805,302.95	80.29%	
Other Expense & Reimbursements	0.00	36.30		
Transfers Out to Other Funds	400,000.00	0.00	0.00%	
Reserve for Cash Carryover & Contingencies	4,074,707.00	0.00	0.00%	
Expenses Total	8,737,830.00	3,519,800.94	40.29%	
	REVENUE TOTALS	9,327,597.00	5,561,809.16	59.63%
	EXPENSE TOTALS	8,737,830.00	3,519,800.94	40.28%
	Fund 008-Solid Waste	589,767.00	2,042,008.22	
		Beginning Fund Balance:	5,878,172.12	
		Ending Fund Balance:	7,920,180.34	

2/2/2022

YTD BUDGET REPORT

As of 12/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used	
009 Youth Shelter				
Revenue				
Reimbursements	1,168,995.00	1,407,927.38	120.44%	
Other	943,736.00	504,279.00	53.43%	
Revenue Total	2,112,731.00	1,912,206.38	90.51%	
Expenses				
Personal Services	1,696,194.00	1,511,203.79	89.09%	
Contractual Services	115,925.00	75,259.98	64.92%	
Commodities	53,100.00	26,448.53	49.81%	
Capital Improvement & Outlay	15,200.00	14,246.00	93.72%	
Other Expense & Reimbursements	132,312.00	82,250.33	62.16%	
Reserve for Cash Carryover & Contingencies	100,000.00	0.00	0.00%	
Expenses Total	2,112,731.00	1,709,408.63	80.91%	
	REVENUE TOTALS	2,112,731.00	1,912,206.38	90.51%
	EXPENSE TOTALS	2,112,731.00	1,709,408.63	80.91%
Fund 009-Youth Services	0.00	202,797.75		
	Beginning Fund Balance:	674,969.49		
	Ending Fund Balance:	877,767.24		

As of 12/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used	
013 Solid Waste Reserve				
Revenue				
Other	5,800,782.00	0.00	0.00%	
Revenue Total	5,800,782.00	0.00	0.00%	
Expenses				
Contractual Services	355,000.00	213,162.84	60.05%	
Capital Improvement & Outlay	5,445,782.00	0.00	0.00%	
Expenses Total	5,800,782.00	213,162.84	3.67%	
	REVENUE TOTALS	5,800,782.00	0.00	0.00%
	EXPENSE TOTALS	5,800,782.00	213,162.84	3.67%
Fund 013-Solid Waste Reserve	0.00	(213,162.84)		
	Beginning Fund Balance:	5,635,294.76		
	Ending Fund Balance:	5,422,131.92		

YTD BUDGET REPORT

As of 12/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used
015 Employee Benefits			
Revenue			
Taxes	6,620,542.00	6,756,995.63	102.06%
Reimbursements	1,350,000.00	1,460,277.71	108.17%
Other	3,515,184.00	0.00	0.00%
Revenue Total	11,485,726.00	8,217,273.34	71.54%
Expenses			
Personal Services	3,803,000.00	3,589,368.35	94.38%
Contractual Services	5,000.00	54,733.00	1094.66%
Capital Improvement & Outlay	1,700,000.00	0.00	0.00%
Other Expense & Reimbursements	4,000.00	181.96	4.55%
Transfers Out to Other Funds	5,000,000.00	4,350,380.00	87.01%
Reserve for Cash Carryover & Contingencies	800,000.00	0.00	0.00%
COVID CRF and ARPA Grant Expenditures	0.00	(36,563.52)	
Expenses Total	11,312,000.00	7,958,099.79	70.35%
REVENUE TOTALS	11,485,726.00	8,217,273.34	71.54%
EXPENSE TOTALS	11,312,000.00	7,958,099.79	70.35%
Fund 015-Employee Benefits	173,726.00	259,173.55	
	Beginning Fund Balance:	4,783,260.34	
	Ending Fund Balance:	5,042,433.89	

As of 12/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used
017 Training & Evaluation Center			
Revenue			
Taxes	512,789.00	522,426.58	101.88%
Other	10,772.00	0.00	0.00%
Revenue Total	523,561.00	522,426.58	99.78%
Expenses			
Contractual Services	510,000.00	510,000.00	100.00%
Expenses Total	510,000.00	510,000.00	100.00%
REVENUE TOTALS	523,561.00	522,426.58	99.78%
EXPENSE TOTALS	510,000.00	510,000.00	100.00%
Fund 017-Training & Evaluation Center	13,561.00	12,426.58	
	Beginning Fund Balance:	25,859.08	
	Ending Fund Balance:	38,285.66	

YTD BUDGET REPORT

As of 12/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used
018 Mental Health			
Revenue			
Taxes	455,382.00	462,561.51	101.58%
Other	8,740.00	0.00	0.00%
Revenue Total	464,122.00	462,561.51	99.66%
Expenses			
Contractual Services	452,025.00	452,025.00	100.00%
Expenses Total	452,025.00	452,025.00	100.00%
	REVENUE TOTALS	464,122.00	462,561.51
	EXPENSE TOTALS	452,025.00	452,025.00
Fund 018-Mental Health	12,097.00	10,536.51	99.66%
	Beginning Fund Balance:	21,290.55	
	Ending Fund Balance:	31,827.06	

As of 12/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used
029 Special Park & Recreation			
Revenue			
Taxes	10,269.00	18,151.05	176.76%
Other	139.00	0.00	0.00%
Revenue Total	10,408.00	18,151.05	174.40%
Expenses			
Contractual Services	10,269.00	10,269.00	100.00%
Other Expense & Reimbursements	139.00	0.00	0.00%
Expenses Total	10,408.00	10,269.00	98.66%
	REVENUE TOTALS	10,408.00	18,151.05
	EXPENSE TOTALS	10,408.00	10,269.00
Fund 029 Special Park & Recreation	0.00	7,882.05	98.66%
	Beginning Fund Balance:	4,409.37	
	Ending Fund Balance:	12,291.42	

YTD BUDGET REPORT

As of 12/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used
030 Special Alcohol & Drug			
Revenue			
Taxes	10,269.00	19,959.59	194.37%
Other	17,117.00	0.00	0.00%
Revenue Total	27,386.00	19,959.59	72.88%
Expenses			
Contractual Services	10,000.00	10,000.00	100.00%
Reserve for Cash Carryover & Contingencies	17,386.00	0.00	0.00%
Expenses Total	27,386.00	10,000.00	36.52%
REVENUE TOTALS	27,386.00	19,959.59	72.88%
EXPENSE TOTALS	27,386.00	10,000.00	36.52%
Fund 030 Special Alcohol & Drug	0.00	9,959.59	
Beginning Fund Balance:		17,146.87	
Ending Fund Balance:		27,106.46	

As of 12/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used
083 County Bond & Interest			
Revenue			
Taxes	318,076.00	328,629.57	103.32%
Other	220,079.00	54,148.85	24.60%
Revenue Total	538,155.00	382,778.42	71.13%
Expenses			
Contractual Services	379,756.00	374,441.00	98.60%
Other Expense & Reimbursements	0.00	1,000.00	
Reserve for Cash Carryover & Contingencies	150,000.00	0.00	0.00%
Expenses Total	529,756.00	375,441.00	70.87%
REVENUE TOTALS	538,155.00	382,778.42	71.13%
EXPENSE TOTALS	529,756.00	375,441.00	70.87%
Fund 083 County Bond & Interest	8,399.00	7,337.42	
Beginning Fund Balance:		142,252.49	
Ending Fund Balance:		149,589.91	

YTD BUDGET REPORT

As of 12/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used
085 Noxious Weed/Capital Outlay			
Revenue			
Other	109,776.00	0.00	0.00%
Revenue Total	109,776.00	0.00	0.00%
Expenses			
Capital Improvement & Outlay	109,776.00	0.00	0.00%
Expenses Total	109,776.00	0.00	0.00%
	REVENUE TOTALS	109,776.00	0.00%
	EXPENSE TOTALS	109,776.00	0.00%
Fund 085 Noxious Weed Capital Outlay	0.00	0.00	
	Beginning Fund Balance:	89,776.58	
	Ending Fund Balance:	89,776.58	

As of 12/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used
086 Health/Capital Outlay			
Revenue			
Other	336,041.00	0.00	0.00%
Revenue Total	336,041.00	0.00	0.00%
Expenses			
Capital Improvement & Outlay	336,041.00	50,427.56	15.01%
Expenses Total	336,041.00	50,427.56	15.01%
	REVENUE TOTALS	336,041.00	0.00%
	EXPENSE TOTALS	336,041.00	15.01%
Fund 086 Health Capital Outlay	0.00	(50,427.56)	
	Beginning Fund Balance:	378,479.84	
	Ending Fund Balance:	328,052.28	

YTD BUDGET REPORT

As of 12/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used
087 Historical Museum			
Revenue			
Taxes	185,831.00	189,152.40	101.79%
Other	4,071.00	0.00	0.00%
Revenue Total	189,902.00	189,152.40	99.61%
Expenses			
Contractual Services	185,000.00	185,000.00	100.00%
Expenses Total	185,000.00	185,000.00	100.00%
	REVENUE TOTALS	189,902.00	189,152.40 99.61%
	EXPENSE TOTALS	185,000.00	185,000.00 100.00%
Fund 087 Historical Museum	4,902.00	4,152.40	
	Beginning Fund Balance:	4,719.53	
	Ending Fund Balance:	8,871.93	

As of 12/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used
093 Special Equipment Fund			
Revenue			
Taxes	218,341.00	221,380.14	101.39%
Reimbursements	124,605.00	130,289.13	104.56%
Other	668,343.00	0.00	0.00%
Revenue Total	1,011,289.00	351,669.27	34.77%
Expenses			
Capital Improvement & Outlay	910,500.00	249,973.89	27.45%
Reserve for Cash Carryover & Contingencies	95,000.00	0.00	0.00%
Expenses Total	1,005,500.00	249,973.89	24.86%
	REVENUE TOTALS	1,011,289.00	351,669.27 34.77%
	EXPENSE TOTALS	1,005,500.00	249,973.89 24.86%
Fund 093 Special Equipment Fund	5,789.00	101,695.38	
	Beginning Fund	684,312.89	
	Ending Fund Balance:	786,008.27	

YTD BUDGET REPORT

As of 12/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used
094 Special Road Fund			
Revenue			
Taxes	685,941.00	697,305.36	101.66%
Reimbursements	0.00	3,521.73	
Other	87,211.00	0.00	0.00%
Revenue Total	773,152.00	700,827.09	90.65%
Expenses			
Capital Improvement & Outlay	755,000.00	0.00	0.00%
Contractual Services	0.00	3,521.63	
Expenses Total	755,000.00	3,521.63	0.47%
REVENUE TOTALS	773,152.00	700,827.09	90.65%
EXPENSE TOTALS	755,000.00	3,521.63	0.47%
Fund 094 Special Road Fund	18,152.00	697,305.46	
	Beginning Fund Balance:	681,589.21	
	Ending Fund Balance:	1,378,894.67	

As of 12/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used
098 Capital Improvement Program			
Revenue			
Taxes	646,272.00	662,461.05	102.50%
Other	432,224.00	0.00	0.00%
Revenue Total	1,078,496.00	662,461.05	61.42%
Expenses			
Capital Improvement & Outlay	812,000.00	461,569.19	56.84%
Reserve for Cash Carryover & Contingencies	250,000.00	0.00	0.00%
Expenses Total	1,062,000.00	461,569.19	43.46%
REVENUE TOTALS	1,078,496.00	662,461.05	61.42%
EXPENSE TOTALS	1,062,000.00	461,569.19	43.46%
Fund 098 Capital Improvement Program	16,496.00	200,891.86	
	Beginning Fund Balance:	482,206.01	
	Ending Fund Balance:	683,097.87	

YTD BUDGET REPORT

As of 12/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used	
180 Internal Services				
Revenue				
Reimbursements	678,000.00	517,339.69	76.30%	
Other	71,568.00	0.00	0.00%	
Revenue Total	749,568.00	517,339.69	0.69	
Expenses				
Commodities	678,000.00	523,114.19	0.77	
Reserve for Cash Carryover & Contingencies	71,568.00	0.00	0.00%	
Expenses Total	749,568.00	523,114.19	0.70	
	REVENUE TOTALS	749,568.00	517,339.69	69.02%
	EXPENSE TOTALS	749,568.00	523,114.19	69.79%
Fund 180 Internal Services	0.00	(5,774.50)		
	Beginning Fund Balance:	112,489.42		
	Ending Fund Balance:	106,714.92		